

WE ARE HIRING

Job Role: Technical Advisor (Budgeting & Planning)
Reports to: Component Manager
Contract Duration: 1 year (Subject to renewal)
Location: Tamale



Implemented by:
giz Global Infrastructure
Zusammenarbeit

Company Profile:

Deutsche Gesellschaft für Internationale Zusammenarbeit (GIZ) - is a public-benefit federal enterprise working in more than 100 countries worldwide. We work on behalf of the German Government and support public and private sector clients in a wide variety of areas, including economic development and employment, energy and environment, and peace and security. Our activities cover three priority areas: Energy and Climate, which deals with renewable energy and energy efficiency; Training and Sustainable Growth for decent Jobs; and Peaceful and Inclusive Societies, which focuses on good governance.

Project Brief:

Participation, Accountability and Integrity for a resilient Democracy (PAIReD) – The PAIReD programme supports key state and civil society actors in building up capacities to implement a citizen-oriented, integer and accountable governance on local and national level. A special focus is placed on improving tax policy and tax management for a fairer and more sustainable mobilization of revenue and strengthening the regulatory capacities of the public administration for a more accountable and transparent expenditure planning. Furthermore, the capacities of state institutions for uncovering and prosecuting cases of corruption and money laundering are strengthened and competencies of civil society and media for their participation in accountability processes are being improved.

Scope of Role:

The Technical Advisor is responsible for managing and promoting programme and team agreements. In consultation with your line manager, you also assume tasks related to planning, steering and monitoring the project, including project administration tasks in some cases. Provide technical support to the Budget and the Planning unit and other relevant actors in the preparation of the annual budgets and plan in accordance with accepted guidelines.

Tasks:

- Provide technical and tools for planning, budget forecasting and effective engagement of relevant stakeholders in the fee fixing processes.
- Provide technical support to the Budget unit and the Planning unit and other relevant actors in the preparation of the annual budgets and plan in accordance with accepted guidelines.
- Assess the Capacity needs, develop, and implement the necessary capacity building measures for relevant stakeholders in the planning and budgeting of partner local authorities
- Conduct periodic analysis of the prepared financial statement (Trial balance) of designated District Assemblies to identify trends, forecast budget needs, and recommend strategies for cost optimization and revenue enhancement.
- Provide technical support to partner local authorities to ensure the effective management of own revenues and grants
- Develop tools and initiatives to ensure the effective involvement of and participation of especially women, PWDs and youth in relevant planning processes and activities throughout the entire budget cycle.

Profile:

- University degree in an area that is related to the project/programme objectives, with a focus on a relevant field (equivalent to BA or MBA)
- At least 5 years' professional experience in planning, budgeting or a comparable position.
- Professional experience in planning, implementation, monitoring, evaluation and reporting.
- Very good working knowledge of ICT technologies (related software, phone, fax, email, the internet) and computer applications (e.g. MS Office)
- Diligent, goal oriented, open minded and innovative, team player and ability to perform task without supervision.
- Proficient in spoken and written English; a working knowledge of German is an asset.
- Strong interpersonal skills, work experience in an intercultural environment is an asset.
- Strong managerial, organisational, and social competence.
- Very strong communication skills and ability to engage stakeholders and facilitate networking.
- Willingness to upskill as required by the tasks to be performed – corresponding measures are agreed with management.

How to Apply:

Interested and suitable applicants are to forward their Curriculum Vitae (CV) and a one-page cover letter stating their motivation to the position and added value to the project to recruitment-ghana@giz.de quoting the **Job Code 2024/PAIReD-BP/27/11** in the subject line. If you do not hear from us four (4) weeks after the deadline, please consider your application unsuccessful.

GIZ is an equal opportunity employer committed to diversity. All qualified candidates regardless of age, sex, ethnicity, race, and religion are encouraged to apply.

 **Closing date: 11.12.2024**