**INTERNSHIP OPPORTUNITY**

As a federal enterprise, the Deutsche Gesellschaft für Internationale Zusammenarbeit (GIZ) GmbH supports the German Government in achieving its objectives in the field of international cooperation for sustainable development. We work in a variety of fields and support our cooperation partners in designing strategies and meeting their policy goals. GIZ Viet Nam is currently engaged in four priority areas: 1) Vocational training; 2) Environmental policy and sustainable natural resource use; 3) Energy; 4) Sustainable Economic Development. Gender equality is one of the key values of our company and of the work we do. Fostering gender equality in our project operation and our internal equal opportunity provisions are two strategic pillars of our corporate identity and policy. For further information please visit our website: [www.giz.de/viet-nam](http://www.giz.de/viet-nam).

The GIZ is implementing the "Sustainable Agriculture for Forest Ecosystems" (SAFE) project, a flagship initiative under the newly established Team Europe Initiative (TEI) on Deforestation free Value Chains. This project cofinanced by the European Union, the German Federal Ministry for Economic Cooperation and Development (BMZ) and the Ministry of Foreign Affairs of The Netherlands. In Viet Nam, the main objective of SAFE project is to promote a comprehensive transformation of the coffee supply chain in Vietnam towards sustainable, legal, and deforestation-free production, strengthening the capability of Vietnamese coffee products to enter and expand in the European market.

The project is looking for a local qualified candidate to fill the following position:

**National Intern**

Duty station: Hanoi, Viet Nam

Duration: 6 months, starting from 24th March 2025

**Main Duties:**

The qualified Intern will support and practice the specific tasks to SAFE team in Viet Nam in following activities:

* Assist the team to implement different technical activities in SAFE Vietnam
* Assist the technical team to organize internal and external meetings, project events (preparation, taking minutes, coordinating the participation, logistic arrangement of the field mission, etc.) when needed.
* Assist the team in coordinating and executing field monitoring activities, including data collection, while ensuring regular updates to the project monitoring system on a monthly basis.
* Assist in the content development of project’s communications products such as articles, infographics, social media posts, etc.
* Support communications activities before and after the event including website updates, social media campaigns, emails, press release and other media types.
* Provide translation services when needed (English and Vietnamese)
* Support other activities if required

**Requirement of qualifications:**

* Vietnamese citizen, who is currently undertaking or completed the bachelor studies in agriculture, environmental studies, economic, international business, or similar
* Sensitivity to numbers and technical data is essential
* Proficiency in using MS office: Word, Excel, PPT
* Open minded, willing to learn new knowledge, dynamic work, interculture environment work
* High self-motivation and independently work ability, willing to travel
* Strong soft skills: communication, interaction and facilitation
* Able to travel to project site if required by the project team (within Vietnam)
* Good English & Vietnamese command, written and spoken
* German Language skill is an advantage

**Apart from a monthly allowance, 24/7 accident insurance, 1,5 days annual leave per month, the successful candidates will enjoy professional and dynamic working conditions.**

Interested qualified candidates are invited to send the following documents in English to Ms. Nguyen Thao Ly: ly.nguyenthao@giz.de **before 12th March 2025**.

* Cover/Application letter explaining your motivation and qualification (max 400 words),
* Your CV
* Certificates (university and IELTS/or TOEFL) for evaluation - if available.

Note: Please state “**Application for the Internship\_SAFE”** in the subject line. Only short-listed candidates will be contacted after the deadline. Telephone contact is not encouraged.

Please visit our page at <https://www.giz.de/en/worldwide/109163.html> for more internship and job opportunities.

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