

# INVITATION TO TENDER



Implemented by:  
**giz** Deutsche Gesellschaft für Internationale Zusammenarbeit (GIZ) GmbH

## SUPPLY OF IT EQUIPMENT

Deutsche Gesellschaft für Internationale Zusammenarbeit (GIZ) intends to tender for the SUPPLY OF IT EQUIPMENT. The GIZ Office Accra now invites tenderers to submit, free of charge and without obligation on the part of GIZ, a tender based on the following terms and conditions. Non-conformity with all conditions mentioned could lead to the exclusion of the bid. Tenders should be valid for three (3) months after the Tender submission deadline. Prices shall be fixed prices. Prices shall be free of VAT and other public charges. Prices shall be quoted in Ghana Cedis. All interested suppliers are required to submit a letter, a company profile, and their quotes according to the specifications below, to the GIZ Office Accra to indicate their interest in participating in the tender not later than **30<sup>TH</sup> January 2025**

| Specifications   |                                      |  |
|------------------|--------------------------------------|--|
| N°               | Item                                 | Quantity   |
| 1                | <b>86 "Interactive Smartboard</b>    |  |
|                  | Power Requirements                   | 100 - 240v AC 50-60 Hz   |
|                  | Operating System                     | Android 11 / Windows 11 (Corei7)   |
|                  | RAM                                  | 8 GB Windows, 4GB android  |
|                  | Storage                              | 64 GB Windos , 32GB android  |
|                  | Processor                            | 1 Quad-core ARM cortex A55 (up to 1.8 Ghz) minimum   |
|                  | Screen Size (Diagonal)               | 86" minimum  |
|                  | Resolution                           | 4K UHD (3840 * 2160) minimum   |
|                  | Brightness                           | 400 cd/m <sup>2</sup>  |
|                  | Aspect Ratio                         | 16:09  |
|                  | Refresh Rate                         | 60Hz   |
|                  | Viewing Angle                        | 178°   |
|                  | Blue light filter                    | Yes  |
|                  | Touch Type                           | Zero Bonding IR (Gen 2)  |
|                  | Touch Points                         | 40 minimum   |
|                  | Touch Accuracy                       | 1.5 mm   |
|                  | Touch Response Time                  | <7 ms  |
|                  | Surface Protection                   | Level 7 MoHS Anti-Glare and Anti-Fingerprint   |
|                  | Speakers                             | 2x 16W with stereo output  |
|                  | Sensors                              | 1x Ambient Light Sensor for adoptive screen brightness   |
|                  | Connectivity                         | Wifi 6 (2.4 GHz and 5 GHz), Gigabit Ethernet (1000M), Bluetooth 5.2  |
|                  | Input/OuPorts(Side)                  | 2x HDMI-In, 1x VGA-In, 1x VGA Audio-In, 1x HDMI-Out, 1x USB Touch, 1x Audio-Out (3.5mm), 1x SPDIF- Out, 1x RS-232, 2x-RJ-45, 2x USB 3.0, 1x USB 2.0,1x OPS PC Slot |
|                  | Input/Output Ports (Front)           | 1x HDMI-In, 1x USB Touch, 2x USB 3.0, 1x USB Type-C (65W PD)   |
|                  | Screen Sharing                       | Yes  |
|                  | User Profiles & Cloud Drive          | Yes  |
|                  | Video Conferencing and Collaboration | Yes  |
|                  | Document Viewer                      | Yes  |
| Multi-tasking    | Yes                                  |  |
| Engagement Tools | Yes                                  |  |
|                  |                                      | 1  |

|                                   |   |  |   |
|-----------------------------------|---|--|---|
| 2                                 | <b>All in one Desktop</b>   |  | 1 |
|                                   | Processor Type  | 13th Generation, Core i9   |   |
|                                   | RAM Size  | 16GB, DDR4, 6400MHZ  |   |
|                                   | Hard Drive Size   | 512GB SSD  |   |
|                                   | Connectivity Type   | WLAN, LAN, Bluetooth   |   |
|                                   | Operating System  | Windows 11 Professional  |   |
|                                   | Wireless keyboard and mouse   | Yes  |   |
|                                   | Ports   | 2 x USB 3.0 Type-A & 4 x USB 2.0 Type-A USB 1x 3.2 Gen 2 Type-C        |   |
|                                   | Display output  | DisplayPort & VGA / HDMI & VGA   |   |
|                                   | Warranty  | At least 3 years   |   |
|                                   | Size  | 27inch   |   |
| Graphics & Graphics Card Ram Size | Nvidia Ge Force Rtx 4050, 4GB   |  |   |
| Display                           | 27" 2.5K QHD (2560 x 1440) 16:9, 60Hz, 95% DCI-P3, Dolby Vision, 4-side Narrow Bezel, WVA |  |   |
| 3                                 | <b>Multi-functional all in one printer</b>  |  | 1 |
|                                   | Print speed   | Black & White 28PPM, Color 28PPM                                       |   |
|                                   | Connectivity Type   | USB, Wifi, Ethernet, Wired   |   |
|                                   | Compatible de-  | Smartphones, PC, laptops   |   |
|                                   | Paper size  | 3 x 5 to 8.5 x 14, Letter, Legal, Envelope                             |   |
|                                   | Input/output  | 300/150 Sheets   |   |
|                                   | Functions   | Print, Scan, Copy, Fax   |   |
|                                   | Automatic document feeder   | yes  |   |
|                                   | 2-Sided printing  | yes  |   |
|                                   | Printer type  | Laser  |   |
|                                   | Additional Features   | Touchscreen, Auto Document Feeder, Scan, Duplex Print                  |   |
| 4                                 | <b>Laptop (Minimum)</b>   |  | 2 |
|                                   | Screen Size   | 14 inches (Max)  |   |
|                                   | Processor Type  | Intel Core i9, 13th Gen (Min)  |   |
|                                   | RAM Size  | 16 GB (Min)  |   |
|                                   | Hard Drive Size   | 1 TB SSD(Min)  |   |
|                                   | Connectivity Type   | Gigabit Lan (USBc-LAN Adapter)   |   |
|                                   | Wireless Type   | 802.11a/b/g/n (2x2) and Bluetooth 5.0 combo                            |   |
|                                   | Camera  | At Least 720p HD + Privacy Shutter                                     |   |
|                                   | Weight  | 1.5KG (Max)  |   |
|                                   | Display Resolution  | 1600 X 900 or Higher   |   |
|                                   | Graphics & Display output   | NVIDIA GeForce RTX 4060 GPU 8GB GDDR6 HDMI/Display Port                |   |
|                                   | Backlit Keyboard (US)   | Yes  |   |
|                                   | USB   | 3.1 (Min)  |   |
|                                   | Operating System  | Windows 11 Pro   |   |
|                                   | Docking Station (Not Mini/Travel Dock)  | Compatible Docking Station (Same brand as laptop with power pass thru) |   |
|                                   | Backpack  | Compatible Laptop Backpack   |   |
| TPM 2.0                           | Yes   |  |   |
| Warranty                          | One (1) Year  |  |   |
| 5                                 | Installation Materials as required  | Trunks, screws, wall plugs, cables etc. as required                    |   |

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Implemented by:



Tenderers will be required to provide the following:

- **Signed Letter of Bid and Company Profile**
- **Priced Quotation (to the Required Specification)**
- **Tax Clearance Certificate**
- **Business Registration Certificate**
- **Declaration of Business Ownership by General Manager (Inclusion of Form A/Form 3)**
- **VAT Registration Certificate**
- **SSNIT Clearance Certificate**

**Delivery period must be indicated and should not exceed two weeks after the contract award.**

**PLEASE NOTE: THE CURRENCY OF YOUR OFFER SHOULD BE IN GHANA CEDIS**

**Two copies of Tender documents must be submitted**

**Tenders should be sealed and marked as:**

**91185871 / 19.2059.4-001.00 / Supply of IT Equipment**

**Tenders should be addressed according to the tender number.**

The Procurement Unit` `   
GIZ Office   
Tender No.   
P.O. Box KA 9698   
Accra

Office Location: **No.7 Volta Street, Airport Residential Area, Accra**

### To All Bidders:

- ❖ Bids must be submitted at the GIZ Ghana Country Office Reception.
- ❖ The deadline for submission is **30TH January 2025** until **11:59 PM**.
- ❖ Documents should be submitted as early as possible before the deadline.
- ❖ Should the reception be closed, documents might exceptionally be dropped off at the guard's booth.
- ❖ The guards need to be told by the person submitting the documents that they are submitting tender documents.
- ❖ Always send a receipt with your documents stating the **Tender Number**.

This receipt will be signed by the receptionist or a guard (in case of exceptional drop-off at the guard's booth) to provide the bidder with proof of submission.

Please note that participating in a GIZ tendering process is free of charge for bidders.

At no phase of the process is the bidder required to make any payment to GIZ or to one of its employees.

Should a bidder receive such a request, the bidder should report this incident to the GIZ management at **[giz-ghana@giz.de](mailto:giz-ghana@giz.de)**

Should a bidder receive such a request and make any payment, the bidder will be excluded from future business with GIZ."

**Caution:** "Bidders who offer any type of payment to GIZ employees will be excluded from future business with GIZ."

Please note that by sending in your offer, you are agreeing to the GIZ General Terms and giving us consent to process your company data.