
Terms of Reference

EU- Green Economy Programme in the Philippines (GEPP) PN: 2020.9015.7

The Deutsche Gesellschaft für Internationale Zusammenarbeit (GIZ) GmbH is an international cooperation enterprise for sustainable development with worldwide operations on behalf of the German Government. Presently, GIZ Philippines seeks a qualified candidate for one (1) position as:

Advisor for Material Circularity (Band 4T)

To support the programme in integrating green economy into policies and projects, focusing on circular economy, resource efficiency, waste management and clean energy, the successful applicant will coordinate policy-related program activities across the specific objectives. This also includes support on the development of technical tools and guidelines, and leading capacity-building efforts for programme-wide stakeholders. Additionally, the advisor will monitor implementation outcomes, represent the PCO in programme-related engagements and ensure comprehensive reporting on technical progress and challenges.

Project background:

Green economy is gaining significant importance in the Philippines and in international discussions. Particularly relevant is the promotion of more sustainable production and consumption models as well as waste prevention and recovery.

The GIZ is implementing part of the EU-PH Green Economy Partnership. The GIZ contribution focuses on strengthening a low-carbon circular economy and includes the following components: (1) Establishing a multistakeholder platform with participants from the EU and the Philippines for knowledge exchange and partnership building; (2) Policy consulting and dialogue with a focus on Extended Producer Responsibility (EPR) and a comprehensive framework legislation on circular economy; (3) Identification, implementation, and impact assessment (including climate impact) of demonstration projects related to circular economy or waste prevention with policy or technology reference; (4) Development of training modules on low-carbon circular economy together with national institutions.

Additionally, knowledge exchange and awareness-raising activities are included. Other elements of the GEPP are being implemented by the United Nations Development Programme (UNDP), Expertise France, and the International Finance Corporation (IFC World Bank Group), including collaboration with cities and the private sector, and elements in support of clean energy use. GIZ plays a coordinating role vis-à-vis these implementation partners. The GIZ activities are part of the regional Bundesministerium für Wirtschaft und Klimaschutz (BMWK) project "Urban-Act" based in Bangkok.

Tasks

- Provide in-house technical assistance on the integration of green economy principles, including resource efficiency, waste management, and clean energy, into policy and project implementation.

- Coordinate policy-related activities initiated by Specific Objective (SO) co-leads and implementing partners.
- Monitor and evaluate the implementation of activities across SOs focusing on the reduction of greenhouse gas emissions, improved waste management, and the promotion of circular economy practices.
- Assist in the development and review of technical guidelines, standards, and tools to support the programme.
- Support training and capacity-building activities for programme stakeholders on green economy topics, including climate resilience and sustainable resource management.
- Prepare and submit comprehensive reports or updates on technical progress, challenges, and achievements as required by the Programme Coordination Office (PCO) and the Programme Steering Committee (PSC).

Tasks with the Advisor for Programme Coordination and Legal Affairs

- Support the EMB's internal point of contact for the programme
- Take an active role in programme meetings and events to support PCO initiatives
- Provide logistical and technical support for organizing programme-wide stakeholder consultations, workshops, and other programme-related activities.
- Perform additional duties and responsibilities related to advancing green economy practices as assigned by the PCO.

Qualifications

- Bachelor's Degree holder in Materials Engineering, Chemical Engineering, Sanitary Engineering, Civil Engineering, Environmental Sciences, Chemistry and other relevant fields;
- At least 5 years of working experience relating to project management, research, coordination and technical writing;
- Preferably with relevant knowledge and experience in green economy, circular economy, sustainability, resilience, and climate change adaptation and mitigation;
- Experience working with government agencies and international development cooperation is desirable;
- With relevant experience in organizing meetings and administrative work;
- Must have the ability to work well in a multidisciplinary team and relate well in diverse range of stakeholders at local and national levels;
- Diplomatic skills, intercultural competence, and a competent, friendly, and confident demeanor;
- Ability to perform under pressure and deliver within given timelines;
- Strong initiative and capacity to identify challenges and implement solutions with minimal supervision.

Reporting Relationship/Duty Station

The Material Circularity Advisor reports directly to the Team Leader of the GEPP. The incumbent is seconded to the Department of Environment and Natural Resources (DENR) and holds office at the Environmental Management Bureau (EMB) - Office of the Director.

Period of the Assignment

Earliest possible date until December 2027.