

Job Vacancy Announcement

Reference No:	017
Project:	Energy Programme under SETI
Position:	Traineeship on Output 3
Location:	Jakarta - Indonesia
Expected to join:	6 months (2 nd January 2025 until 30 th June 2025)
Reporting to:	Lead of Output 3, SETI

About GIZ

The Deutsche Gesellschaft für Internationale Zusammenarbeit (GIZ) GmbH is an international cooperation enterprise for sustainable development with worldwide operations. Its corporate objective is to improve people's living conditions on a sustainable basis. GIZ has been working in Indonesia since 1975 on behalf of the German Federal Ministry for Economic Cooperation and Development (BMZ).

About the project

In Indonesia, GIZ is implementing various energy projects under the umbrella of the Energy Program Indonesia/ASEAN. These projects are commissioned by mainly the German government, represented by the German Federal Ministry for Economic Cooperation and Development (BMZ) and the International Climate Initiative, represented by the German Federal Ministry for Economic Affairs and Climate Action (BMWK).

Projects under the Energy Program Indonesia/ASEAN aim to support Indonesia's energy transition (ET) through increasing the share of renewable energy (RE) and improving energy efficiency (EE) of key industries as well as in the built environment. The program aims to support on five strategic themes: Power System Transformation, Industry Decarbonization, Just Energy Transition, Island Energy Solutions, and Sustainable Energy Finance.

Projects are anchored with the Direktorat Jenderal Energi Baru Terbarukan dan Konservasi Energi (DJ EBTKE) under the Ministry of Energy and Mineral Resources (MEMR) or BAPPENAS, but work with other energy related political partners, including the Ministry of Finance, Ministry of Industry, PLN, to name a few.

To decarbonize the energy sector the program works with the private sector stakeholders and on city level to develop concrete technology solutions, while complementing this work through advisory work on sustainable energy policy making, and development of financial instruments. Some projects are implemented through a consortium of Indonesian and international (implementing) partners.

The project objective is to be achieved through four outputs:

1. Informed and integrated sustainable Energy Policy
2. Innovative and applicable Sustainable Energy Financing
3. Scalable, innovative demonstrations for Industry Decarbonization
4. Scalable, innovative demonstrations for the Built Environment

To support implementation of the programme in Indonesia, we seek one (1) motivated and qualified Indonesian candidate for:

Traineeship on Output 3

A. Responsibilities

The traineeship is to support the implementation of program and project activities. The traineeship program will provide benefits to deepen knowledge on Sustainable Energy Transition and practical experience on the working environment in international cooperation. It can also broaden his/her understanding on energy transition in Indonesia and the ASEAN region.

Under direct supervision of respective output leads and project leads (e.g. SETI Project Coordinator), the trainee shall support in the preparation and implementation of project activities in coordination with the Technical Advisors and consortium member (if applicable).

Activities to support the implementation of program theme Industry Decarbonization and project's outputs, namely:

- Output III: Increasing the capacities of Indonesian Industry for decarbonization.
- Output IV: Increasing the capacities in selected cities to develop energy efficiency measures.

B. Tasks

The Trainee will perform the following tasks:

- Support data management for private sector database [industry players] (e.g. data collection and data visualization).
- Support research and study for energy efficiency technology catalogue for industries.
- Support research and study for renewable technology catalogue for industries.
- Support project lead/coordinator and advisors in preparation, implementation, and evaluation of relevant activities.
- Coordinate with the communications team in supporting materials for knowledge products or contents related to the Sustainable Energy topics.
- Prepare minutes of meetings and assist regular discussion with stakeholders, specifically the consortium, partners, counterparts, or other donors if needed.
- Support the team in conducting events such as workshops, trainings, and dialogues, including the events' implementation and preparation, communications and coordination, and assistance on administrative tasks such as letters, etc.
- Support the team in arranging post-event reporting and materials for results-based monitoring.
- Assist the team in performing administrative duties and other tasks.

C. Required qualifications, competences and experience

Qualifications

- Bachelor's degree or final year master's student in economics, public policy, sustainable energy finance, climate finance, public finance, environmental sciences, international relations or other relevant fields.

- Basic knowledge and familiarity on industry decarbonization, environmental issues (GHG emissions) particularly in Indonesia.
- Basic knowledge in Energy Efficiency and Renewable Energy Financing.
- Experience in conducting desk research, working on event management, and working on data analysis will be an advantage.
- Experience in government relations will be an advantage.

Competences

- Good communication, organisational and project management skills.
- Good command of Ms. Office (Teams, Excel, PowerPoint, Word).
- Proficiency in English and excellent writing skills.
- Ability to work in a team and to adapt to an international working environment.

Please note that you can only apply for this traineeship if you are currently enrolled as a student, or your graduation was no longer than one year ago.

Duty Station: Jakarta

Working Hours: 5 working days per week, 8 working hours per day

Period of Traineeship: 6 months (2nd January 2025 until 30 June 2025)

Direct Supervisor: Lead of Output 3, SETI

How to apply:

Please submit your motivation letter and comprehensive resume (including training and references list) to recruitment-indo@giz.de by **December 17th, 2024**, with subject line **EP SETI – Traineeship on Output 3**.

Please name your file as follow format:

[Your Complete Name]_[Motivation Letter/CV/Latest Education Certificate] (i.e: **Nakula Sadewa_CV** or **Nakula Sadewa_Motivation Letter** or **Nakula Sadewa Reference**) – *the attachments are not more than 300 KB.*

Only short-listed candidates will be notified.