

## Questions from tenderers and corresponding answers

**N.B.:** The questions and answers will form an integral part of the tender documents.

**Transaction number:** CoSoft/ ProSoft  
**Project processing number:** 96.9250.0-001.00  
**Brief project title:** Procurement and Contracting Unit  
**Country:** South Africa, Lesotho, and Eswatini

Version 1 from 07.03.2025

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No.	Contract / Order No.	Lead Specialist/ Contract Manager	Questions/ Queries	Answer
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1.	83483095	GS	<p>1) Related to the commercial eligibility assessment:</p> <ul style="list-style-type: none"> <li>○ While it is clear that all parties of a consortium will have to provide the details of employees and turnover, is it sufficient to have one member with a minimum 5 employees and minimum turnover of 100 000 EURO/annum?</li> <li>○ Does the structure of the consortium have to be specified? I.e. subcontracting arrangements.</li> </ul> <p>2) Related to the technical eligibility assessment:</p> <ul style="list-style-type: none"> <li>○ As it is not specified, can we assume the criteria are valid for the members of the consortium together?</li> </ul> <p>3) Related to the positions and names and CVs and weighted criteria:</p> <ul style="list-style-type: none"> <li>○ The positions are not specified in the weighting criteria, but names and CVs have to be submitted. Could you clarify if the names and CVs are indeed not weighted at all? And could you clarify if in this expression of interest stage the names should be final for the proposal?</li> <li>○ Chapter 6 of the Expression of Interest form also reads “<b>The CVs of the personnel proposed in accordance with Chapter 4 of the ToRs must be submitted using the format specified in the terms and conditions for application. The CVs shall not exceed 4 pages each. They must clearly show the position and job the proposed person held in the reference project and for how long. The CVs can also be submitted in English (language).</b>” As we cannot find any other terms and conditions for application, does this mean that the format requirements are the ones specified in the following three sentences only?</li> </ul>	<p><i>The shares should be clearly specified in terms of the split between the consortium members. This to be contained in a consortium agreement and power of attorney.</i></p> <p><i>The lead to be clearly defined.</i></p> <p><i>The Eligibility Grid is the yardstick for the tender, this is what will be used to assess the EOI.</i></p> <p><i>Questions related to submission to tender and technical assessment grid, not to the Eoi Please align with the requirement in EOI aligned with the EOI assessment grid.</i></p>
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			4) Are you are expecting Consultant are expected to submit their proposals at this stage or Consultants that showed interest will be requested to send their detailed proposals.	<i>No full proposal at this stage only EOI STAGE.</i>  <i>Only Eol at this stage</i>
2.			5) Page 25 of the EOI form indicates that the submission can only be 4 pages. Page 21 / Section 6 states that the submission can be 20 pages. Which is correct?	CVs maximum pages.  This relates to the proposal not to the Eol
3.			6) (2.6.3): One Urban and Regional planning and One Biodiversity / Environment expert is required, but the experience required requests three experts with experience in those sectors? Is this a typo, should this read one (1) for the requirements.	One climate scientist, One Urban planner and One ecologist