

Assessment grid for the technical evaluation of tenders for small-scale contracts (CV, concept + price)



Organisational unit	OU 1300	Project title	Improve the organisational development and long-term financial sustainability of the Mpumalanga Green Cluster Agency through comprehensive business development services.	Date	09/12/2024
Officer responsible for the commission				PN	21.9003.1-001.00
Assessor				Contract no.	83482578

(1) Criterion	(2) Weighting in %	Enter tenderer 1		Enter tenderer 2		Enter tenderer 3		Enter tenderer 4		Enter tenderer 5		Enter tenderer 6	
		(3) Points (max.10)	(4) Assessment (2)x(3)	(3) Points (max.10)	(4) Assessment (2)x(3)	(3) Points (max.10)	(4) Assessment (2)x(3)	(3) Points (max.10)	(4) Assessment (2)x(3)	(3) Points (max.10)	(4) Assessment (2)x(3)	(3) Points (max.10)	(4) Assessment (2)x(3)
1. Qualifications of proposed staff (as per the rules and criteria in the Terms of Reference)													
1.1	Expert 1:												
1.1.1	General qualifications												
	- Education	5											
	- Professional experience	7											
1.1.2	Experience in the region/knowledge of the country	7											
1.1.3	Language skills												
	English C2	8											
	Subtotal for 1.1	27	0	0	0	0	0	0	0	0	0	0	0
1.2	Expert 2:												
1.2.1	General qualifications												
	- Education	5											
	- Professional experience	8											
1.2.2	Experience in the region/knowledge of the country	8											
1.2.3	Language skills												
	English C2	7											
	Subtotal for 1.2	28	0	0	0	0	0	0	0	0	0	0	0
1.3	Expert 3:												
1.3.1	General qualifications												
	- Education												
	- Professional experience												
1.3.2	Experience in the region/knowledge of the country												
1.3.3	Language skills												
	Enter languages												
	Subtotal for 1.3	0	0	0	0	0	0	0	0	0	0	0	0
1.4	Expert 4:												
1.4.1	General qualifications												
	- Education												
	- Professional experience												
1.4.2	Experience in the region/knowledge of the country												
1.4.3	Language skills												
	Enter languages												
	Subtotal for 1.4	0	0	0	0	0	0	0	0	0	0	0	0
1.5	Expert 5:												
1.5.1	General qualifications												
	- Education												
	- Professional experience												
1.5.2	Experience in the region/knowledge of the country												
1.5.3	Language skills												
	Enter languages												
	Subtotal for 1.5	0	0	0	0	0	0	0	0	0	0	0	0
	Total for section 1	55	0	0	0	0	0	0	0	0	0	0	0
3. Appropriateness of the proposed concept (according to the rules and criteria in the Terms of Reference)													
3.1	The concept should clearly show how the corporate	10											
3.2	The concept should describe the key processes for the	15											
3.3	The concept should describe and outline contributions to	10											
3.4	The concept is required to explain its approach for	10											
3.5													
	Total for section 2	45	0	0	0	0	0	0	0	0	0	0	0
	Technical assessment	100	0	0	0	0	0	0	0	0	0	0	0
	Technical assessment in %		0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
3.	Total for financial assessment												
	Overall assessment in %												
	Rank												

I hereby declare that I have carried out this assessment independently and to the best of my knowledge and belief. I will keep the data confidential and will not pass on any information regarding the current assessment procedure.
Please note: Staff with connections of a personal nature that could lead to conflicts of interest, or who have connections of a family or financial nature to GIZ business partners, participants in competitive tenders or their staff members may not be involved in decisions on corresponding contract awards – see P+R Rule 142. By submitting the completed grid for the technical assessment of tenders you officially confirm that none of the people involved in the assessment have any such connections.

Date, full first and last name, function, OU