

Grid for the technical assessment of bids below the EU threshold

Org. unit	TIP	Project title	Date
Officer responsible for the commission	Name R Kitshoff	Revision and Customization of the NSG's online Ethics Course for Public Service	PN 2020.2106.1-001.00
Assessor			Contract no. 83478407
Version	Individual		Bidder 1 to 5 of 5

	(1) Criterion	(2) Weighting in %	(3)		(4)		(3)		(4)		(3)		(4)	
			Points (max.10)	Assessment (2)x(3)	Points (max.10)	Assessment (2)x(3)	Points (max.10)	Assessment (2)x(3)	Points (max.10)	Assessment (2)x(3)	Points (max.10)	Assessment (2)x(3)		
1	Assessment of technical-methodological design													
1.1	Strategy													
1.1.1	Interpretation of the objectives in the ToRs, critical examination of tasks	5%		0		0		0		0		0		0
1.1.2	Description and justification of the contractor's strategy for delivering the services put out to tender.	5%		0		0		0		0		0		0
Interim total 1.1		10%		0		0		0		0		0		0
1.2	Cooperation													
1.2.1	Presentation and interaction between the relevant actors in the contractor's area of responsibility	2%		0		0		0		0		0		0
1.2.2	Strategy for establishing cooperation and then cooperating with the relevant actors	3%		0		0		0		0		0		0
Interim total 1.2		5%		0		0		0		0		0		0
1.3	Steering structure													
1.3.1	Approach and procedure for steering the measures with the project partners	2%		0		0		0		0		0		0
1.3.2	Description of contractor's contribution to results monitoring and the associated challenges	2%		0		0		0		0		0		0
Interim total 1.3		4%		0		0		0		0		0		0
1.4	Processes													
1.4.1	Presentation and explanation of the implementation plan: work steps, milestones, schedule	4%		0		0		0		0		0		0
1.4.2	Presentation and explanation of the integration of the partner contributions	2%		0		0		0		0		0		0
Interim total 1.4		6%		0		0		0		0		0		0
1.5	Learning and innovation													
1.5.1	Contractor's contribution to knowledge management at the partner and at GIZ	2%		0		0		0		0		0		0
1.5.2	Presentation and explanation of the measures undertaken by the contractor to promote scaling-up effects	2%		0		0		0		0		0		0
Interim total 1.5		4%		0		0		0		0		0		0
1.6	Project management of the contractor													

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1.6.1 Approach and procedure for coordination with/in GIZ project	2%		0		0		0		0		0		0
1.6.2 Personnel assignment plan (who, when, what work steps) incl. explanation and specification of expert months	2%		0		0		0		0		0		0

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1.6.3	Contractor's backstopping strategy (incl. CVs of the technical and administrative backstopper)	2%		0		0		0		0			0	
Interim total 1.6		6%		0		0		0		0			0	
1.7	Further requirements	0%		0		0		0		0			0	
Total 1		35%		0		0		0		0			0	
2 Assessment of proposed staff														
2.1 Team leader (in accordance with ToR provisions/criteria)														
2.1.1	- Qualifications Post graduate qualification in management, corporate governance, ethics, executive leadership development	2%		0		0		0		0			0	
2.1.2	- Language English Proficiency	1%		0		0		0		0			0	
2.1.3	- General professional experience 10 years in online training material development	6%		0		0		0		0			0	
2.1.4	- Specific professional experience 10 years in developing and implementing online training material for the public sector focusing on risk, ethics, and good governance	5%		0		0		0		0			0	
2.1.5	- Leadership and management experience ten years in experience as project team leader or manager in a company	4%		0		0		0		0			0	
2.1.6	- Regional experience 5 years of experience in in sub-Saharan Africa	2%		0		0		0		0			0	
2.1.7	- Development cooperation experience 5 years of experience	2%		0		0		0		0			0	
2.1.8	- Other	0%		0		0		0		0			0	
Interim total 2.1		22%		0		0		0		0			0	
2.2 Expert 1 (in accordance with ToR provisions/criteria)														
2.2.1	- Qualifications, Post graduate degree in public management social sciences or E52equivalent in social studies	3%				0		0		0			0	
2.2.2	- Language	0%		0		0		0		0			0	
2.2.3	- General professional experience 5 years in online material development for either the public or civil society sector focusing on	4%		0		0		0		0			0	
2.2.4	Specific professional experience 5 years in working with public or private sector organizations as a corporate governance specialist	4%		0		0		0		0			0	
2.2.5	- Leadership/management experience	0%		0		0		0		0			0	
2.2.6	- Regional experience 5 years in Sub-Saharan Africa			0		0		0		0			0	
2.2.7	- Development cooperation experience	0%		0		0		0		0			0	
2.2.8	- Other	0%		0		0		0		0			0	
Interim total 2.2		11%		0		0		0		0			0	

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2.3	Expert 2 (in accordance with ToR provisions/criteria)													
2.3.1	- Qualifications Post graduate qualification in cinematography, media studies or equivalent degree	3%		0		0		0		0		0		0
2.3.2	- Language	0%		0		0		0		0		0		0
2.3.3	- General professional experience 5 years in making video animation for online training purposes	4%		0		0		0		0		0		0
2.3.4	- Specific professional experience 5 years in working with story writers for video animation for online training purposes	4%		0		0		0		0		0		0
2.3.5	- Leadership/management experience	0%		0		0		0		0		0		0
2.3.6	- Regional experience 5 years	0%		0		0		0		0		0		0
2.3.7	- Development cooperation experience	0%		0		0		0		0		0		0
2.3.8	- Other	0%		0		0		0		0		0		0
Interim total 2.3		11%		0		0		0		0		0		0
2.4	Expert 3 (in accordance with ToR provisions/criteria)													
2.4.1	- Qualifications Post graduate degree in social sciences, economics management or equivalent	2%		0		0		0		0		0		0
2.4.2	- Language	0%		0		0		0		0		0		0
2.4.3	- General professional experience 5 years in writing stories for video adaptation for online training purposes	4%		0		0		0		0		0		0
2.4.4	- Specific professional experience 5 years in translating scenarios and case studies for video adaptation for online training purposes	4%		0		0		0		0		0		0
2.4.5	- Leadership/management experience	0%		0		0		0		0		0		0
2.4.6	- Regional experience	0%		0		0		0		0		0		0
2.4.7	- Development cooperation experience	0%		0		0		0		0		0		0
2.4.8	- Other	0%		0		0		0		0		0		0
Interim total 2.4		10%		0		0		0		0		0		0
2.5	Expert 4 (in accordance with ToR provisions/criteria)													
2.5.1	- Qualifications Post graduate qualification in social sciences, economics, management or equivalent degree	3%		0		0		0		0		0		0
2.5.2	- Language	0%		0		0		0		0		0		0
2.5.3	- General professional experience 5 years in providing proof reading services for stories developed for online training videos	4%		0		0		0		0		0		0

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2.5.4 - Specific professional experience 5 years working with video production teams as a proof reader	4%		0		0		0		0		0		0
2.5.5 - Leadership/management experience	0%		0		0		0		0		0		0
2.5.6 - Regional experience	0%		0		0		0		0		0		0
2.5.7 - Development cooperation experience	0%		0		0		0		0		0		0
2.5.8 - Other	0%		0		0		0		0		0		0
Interim total 2.5	11%		0		0		0		0		0		0
2.6 Short-term expert pool 1 (in accordance with ToR)													
2.6.1 - Qualifications	0%		0		0		0		0		0		0
2.6.2 - Language	0%		0		0		0		0		0		0
2.6.3 - General professional experience	0%		0		0		0		0		0		0
2.6.4 - Specific professional experience	0%		0		0		0		0		0		0
2.6.5 - Regional experience	0%		0		0		0		0		0		0
2.6.6 - Development cooperation experience	0%		0		0		0		0		0		0
2.6.7 - Other	0%		0		0		0		0		0		0
Interim total 2.6	0%		0		0		0		0		0		0
2.7 Short-term expert pool 2 (in accordance with ToR)													
2.7.1 - Qualifications	0%		0		0		0		0		0		0
2.7.2 - Language	0%		0		0		0		0		0		0
2.7.3 - General professional experience	0%		0		0		0		0		0		0
2.7.4 - Specific professional experience	0%		0		0		0		0		0		0
2.7.5 - Regional experience	0%		0		0		0		0		0		0
2.7.6 - Development cooperation experience	0%		0		0		0		0		0		0
2.7.7 - Other	0%		0		0		0		0		0		0
Interim total 2.7	0%		0		0		0		0		0		0
2.8 Assessment of proposed personnel for non-specified positions (provided permissible under ToRs)													
2.8.1 Composition and sufficient assignment duration of the team in order to perform the tasks specified in the schedule and personnel assignment plan	0%		0		0		0		0		0		0

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2.8.2 Qualifications and sufficient assignment duration of the team (professional experience and other specific experience) in order to process theme 1	0%		0		0		0		0		0		0
2.8.3 Qualifications and sufficient assignment duration of the team (professional experience and other specific experience) in order to process theme 2	0%		0		0		0		0		0		0
Interim total 2.8	0%		0		0		0		0		0		0
Total 2	65%		0		0		0		0		0		0
Overall total 1 + 2	100%		0		0		0		0		0		0
Assessment in %			0%		0%		0%		0%		0%		0%
Ranking			1		1		1		1		1		1

I hereby declare that I completed this assessment independently, to the best of my knowledge and in good faith. I will treat the information confidentially and will not pass on any details of the ongoing assessment procedure.

Date, signature