

# Grid for assessing the eligibility of consulting firms

1	OE	1300	Project title	<b>Revision and Customization of the NSG's online Ethics Course for Public Service</b>								Date	11/1/2024
2	Officer responsible for the commission	Ruan Kitshoff										PN	20.2106.1-001.00
3	Assessor	Mokgapi Maleka										TN	83478407
4													
5	<b>I. Commercial assessment</b>												
6	Mandatory grounds for exclusion as per section 123 GWB												
7	Optional grounds for exclusion as per section 124 GWB												
8	Evidence of commercial register entry												
9	In case of bidding consortia: Declaration by consortium												
10	Average annual turnover for the last three financial years (last-but-four financial year can be included in case of invitation to tender held within six months of end of last financial year).	At least: 15,000	EUR										
11	Number of employees as at 31.12. of the previous year	At least: 3	persons										
12	<b>Result</b>												
13	<b>II. Technical assessment</b>												
14	The technical assessment is only based on reference projects with a minimum commission value of	15000	EUR										
15	<b>A Minimum requirements</b>												
16	At least	3	reference projects in the technical field Corporate governance and risk management										
17	and at least	3	reference projects in the country South Africa in the last three years										
18	<b>Result</b>												
19	<b>Overall result, commercial and technical</b>												
20	<b>B Weighted criteria (only for procedures with pre-qualification and a limit on the number of applicants)</b>												
21	(1) Criterion	(2) Weighting in %	(3) Score (max.10)	(4) Assessment (2)x(3)	(5) Score (max.10)	(6) Assessment (2)x(5)	(7) Score (max.10)	(8) Assessment (2)x(7)	(9) Score (max.10)	(10) Assessment (2)x(9)	(11) Score (max.10)	(12) Assessment (2)x(11)	
22	<b>1. Technical experience</b>												
23	Technical experience (up to five specialist areas, including cross-cutting themes)												
24	1. General knowledge and understanding of developing online training programmes												
25	2. Experience and knowledge of making animated online videos for training purposes												
26	3. Experience in writing and proofreading stories for online training video animation and production												
27	4. Knowledge and experience in developing training material on ethics for the public sector												
28													
29	<b>Total 1.</b>												
30	<b>2. Regional experience</b>												
31	Regional experience in the country South Africa												
32	<b>3. Experience of development projects (ODA-financed)</b>												
33	Experience of development projects (ODA-financed)												
34	<b>Overall total</b>												
35	<b>Ranking</b>												
			0										

I hereby declare that I have filled out this assessment independently, to the best of my knowledge and in good faith. I will treat the information contained in this document confidentially and will not pass to others any information on the ongoing assessment procedure.

For the technical assessment:

For the commercial assessment:

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Date, signature

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Date, signature