

# Assessment grid for checking the eligibility of candidates/tenderers (all procedures)

1	Officer responsible for the commission	1300	Project title	Transparency, Integrity and Accountability Programme	Processing number:	2020.2106.1-001.00
2	Commercial assessor	Thobile Madonsela	Service tendered:	Event management for Anti-corruption events	Transaction number:	
3	Technical assessor					
4						
5						
				Candidate/tenderer 1	Candidate/tenderer 2	Candidate/tenderer 3
				Candidate/tenderer 4	Candidate/tenderer 5	

## 6 A. General information (all procedures)

7	<b>I. Commercial eligibility assessment</b>											
8	Mandatory grounds for exclusion as per section 123 GWB											
9	Optional grounds for exclusion as per section 124 para. 1 GWB											
10	Optional grounds for exclusion as per section 124 para. 2 GWB											
11	Optional grounds for exclusion as per section 22 LKSG											
12	Information: Evidence of commercial register entry											
13	In case of candidate/tenderer consortium: Declaration by candidate/tenderer consortium											
14	Average annual turnover for the last three financial years (last-but-four financial year can be included in case of tenders held within six months of end of last financial year).	At least:	60 000	EUR								
15	Average number of employees and managers for the past three calendar years	At least:	20	persons								
16	<b>Result</b>											
17												
18	<b>II. Technical eligibility assessment</b>											
19	The technical assessment is only based on reference projects with a minimum commission value of:		10000	EUR								
20	At least	2	reference projects in the technical	Events management								
21	and at least	1	reference project	South Africa	in the last 3 years.							
22	<b>Result</b>											
23												
24	<b>Overall result, commercial and technical</b>											
25												

## 26 B. Ranking (in addition for calls for competitive tender with a limited number of candidates)

27	<b>III. Weighted criteria</b>												
28	(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)	
29	Critereon	Weighting in %	Score (max.10)	Assessment (2)x(3)	Score (max.10)	Assessment (2)x(5)	Score (max.10)	Assessment (2)x(7)	Score (max.10)	Assessment (2)x(9)	Score (max.10)	Assessment (2)x(11)	
30													
31	<b>1. Technical experience</b>												
32	Technical experience (up to five specialist areas, including cross-cutting themes)												
33	Evidenced experience in managing an event of over 100 participants												
34	Report capturing the content and or summary of an event												
35													
36													
37													
38	<b>Total 1.</b>												
39	<b>2. Regional experience</b>												
40	Regional experience [please select region/country]		0										
41	<b>3. Experience of development projects (ODA-financed)</b>												
42	Experience of development projects (at least 50% ODA-financed)		0										
43	<b>Overall total</b>												
44	<b>Ranking</b>				1		1		1		1		1

I hereby declare that I have filled out this assessment independently, to the best of my knowledge and in good faith.

For the technical assessment:

[Signature box]

Date, full first and last names, function, OU

For the commercial assessment:

[Signature box]

Date, full first and last names, function, OU