

Assessment grid for checking the eligibility of candidates/tenderers (all procedures)

1	Officer responsible for the commission		Project title	Transparency, Integrity and Accountability (TIP)	Processing number:	20.2106.1-001.0
2	Commercial assessor		Service tendered:	DEVELOPMENT OF REFERENCE GUIDE FOR ETHICS OFFICERS	Transaction number:	
3	Technical assessor					
4						
5						
				Candidate/Tenderer 1	Candidate/Tenderer 2	Candidate/Tenderer 3
				Candidate/tenderer 4	Candidate/tenderer 5	

6 A. General information (all procedures)

7	I. Commercial eligibility assessment					
8	Mandatory grounds for exclusion as per section 123 GWB			no		
9	Optional grounds for exclusion as per section 124 para. 1 GWB			no		
10	Optional grounds for exclusion as per section 124 para. 2 GWB			no		
11	Optional grounds for exclusion as per section 22 LKSG			no		
12	Information: Evidence of commercial register entry			no	yes	yes
13	In case of candidate/tenderer consortium: Declaration by candidate/tenderer consortium			not applicable	not applicable	not applicable
14	Average annual turnover for the last three financial years (last-but-four financial year can be included in case of tenders held within six months of end of last financial year).	At least:	20000	EUR		
15	Average number of employees and managers for the past three calendar years	At least:	3	persons		
16	Result					
17	II. Technical eligibility assessment					
19	The technical assessment is only based on reference projects with a minimum commission value of:		19500	EUR		
20	At least	2	reference projects in the technical	Ethics in the public service		
21	and at least	1	reference project	in Africa	in the last 3 years.	
22	Result					
23	Overall result, commercial and technical					
24						

26 B. Ranking (in addition for calls for competitive tender with a limited number of candidates)

27	III. Weighted criteria											
28	(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)
29	Criterion	Weighting in %	Score (max.10)	Assessment (2)x(3)	Score (max.10)	Assessment (2)x(5)	Score (max.10)	Assessment (2)x(7)	Score (max.10)	Assessment (2)x(9)	Score (max.10)	Assessment (2)x(11)
31	1. Technical experience											
32	Technical experience (up to five specialist areas, including cross-cutting themes)											
33	1	0										
34	2	0										
35	3.	0										
36	4.	0										
37	5.	0										
38	Total 1.											
39	2. Regional experience											
40	Regional experience	0										
41	3. Experience of development projects (ODA-financed)											
42	Experience of development projects (at least 50% ODA-financed)	0										
43	Overall total											
44	Ranking			1		1		1		1		1

I hereby declare that I have filled out this assessment independently, to the best of my knowledge and in good faith.

For the technical assessment: _____
Date, full first and last names, function, OU

For the commercial assessment: _____
Date, full first and last names, function, OU