

To whom it may concern

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Your reference
Our reference 83468189
Email: betty.madingwaneng@giz.de
Date: 14.08.2024

Reference no.: 83468189
Processing no.: 20.2107.9-001.00
Project title: Career Path Development for Employment (CPD4E)
Country: The Republic of South Africa

Deutsche Gesellschaft für
Internationale Zusammenarbeit (GIZ) GmbH

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Dear Sir/Madam,

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Thank you for showing interest in the above-mentioned tender. Queries received and clarity/responses are below:

Registered at
Local court (Amtsgericht)
Bonn, Germany
Registration no. HRB 18384
Local court (Amtsgericht)
Frankfurt am Main, Germany
Registration no. HRB 12394

Chairman of the Supervisory Board
Jochen Flasbarth, State Secretary

Management Board
Thorsten Schäfer-Gümbel (Chair)
Ingrid-Gabriela Hoven
Anna Sophie Herken

	Section	Question	Responses
1	ToR Section 1	Do the implementation partners possess any registration or data collection tools that were developed by GIZ? If so, have these tools been consistently used by all partners to facilitate the collection of secondary data for addressing the main objectives of the assignment?	All implementing partners use tools developed by GIZ to collect enrollment data and progress data. All enrollment and progress data will be shared with the successful bidder. For this assignment new tools need to be developed and piloted as indicated in the ToR.

2	ToR Section 2.1.3	<p>“The CVs of the personnel proposed... must be submitted using the format specified in the terms and conditions for the application.”</p> <p>Does GIZ have a CV template they would prefer us to use, or may we use our own?</p>	Use your own template but consider all requirements in the ToR.
3	Data Collection	<p>In order to anticipate data collection efforts and hours (and ways to offset CO2 emissions) could we receive a map or list of trainings/partners/projects/beneficiaries within their respective provinces?</p>	<p>Our implementing partners operate in all nine provinces. The shared list is not exhaustive, we continue receiving new implementing partners.</p>
4	Flexible Remuneration	<p>Are there specific activities or services expected to be covered within this budget?</p>	<p>This is a contingency budget which can only be used where certain budget lines cannot be covered in the budget or where unexpected costs arise. Use of this budget requires prior approval from GIZ. There is no guarantee that the amount will be used.</p>
5	Budget Template	<p>Three budgets need to be submitted, we received 3 Excel files, however the third contains the combined budget, with Budget 1 and 2 on sheet within that same Excel file. Would you want to receive three separate Excel files</p>	

		(one with Budget 1, one with Budget 2, one with the combined budget – which also includes Budget 1 and 2 on separate sheets), OR does the Combined Budget template suffice, considering it contains Budget 1 and 2 on separate sheets within the same file?	
6	Timelines and Fee Days	The M&E services commence in September 2024 and continues until May 2026 (approximately 1 year and 8 months – with possible extension). The maximum LoE for the Main Service stated for the Team Leaders and Experts then ranges from 1.75 days a month over that period (for the Team Leader) to 2.8 days per month for Expert 2. May we exceed these proposed Number of Days per Expert to align with Work Package requirements?	You may not exceed the allocated number of days. However, if during implementation there is a need for additional capacity/resources you may apply for approval or extension which will be considered based on GIZ processes and requirements.
7	General	Due to the short timeframe between questions and the submission date, will GIZ consider extending the due date?	At this point we are not considering an extension

Please do not include your price proposal for this measure in your technical proposal. Should you include your price proposal in your technical proposal for this measure your bid will be disqualified hence the request to separate the two.

Kind regards
Procurement Team