

We are Hiring now!



giz Deutsche Gesellschaft
für Internationale
Zusammenarbeit (GIZ) GmbH

Circular Economy Advisor

Our model for success is a better life for everyone and purposeful tasks for our employees. For more than 50 years, the Deutsche Gesellschaft für Internationale Zusammenarbeit (GIZ), as a company of the German Federal Government, has been supporting the implementation of development policy goals worldwide. In Lao PDR, GIZ currently is implementing a large number of projects focusing on rural development, conservation of nature and natural resources, sustainable economic development as well as good governance. If you want to make a difference in the world and develop yourself in the process, you've come to the right place. The project, **ASEAN Municipal Solid Waste Management Enhancement (AMUSE)**, a part of the **ASEAN-Germany** cooperation and commissioned by German Federal Ministry for Economic Cooperation and Development, is currently seeking **one (1)** qualified Laotian candidate for the position of **Circular Economy Advisor** in Vientiane Capital starting as soon as possible until 31.12.2025 with possible extension.

MAIN TASK AND RESPONSIBILITIES:

- Support planning and managing the national project activities in accordance with the project goals.
- Continuously liaising with partner organisations and other stakeholders in the country, i.e. the pilot site in Vang Vieng.
- Provide regular technical input on circular economy and collect, document, and analyse information with regards to the project strategy and implementation.
- Support the work processes at the national level and facilitate synergies between the national and regional level work streams, i.e. participating in strategic planning meetings, prepare reports on activities implementation.
- Support the day-to-day operational management of the project, i.e. liaising with GIZ Office, counterparts, short-term experts and other stakeholders.
- Support to travel management, event organization, procurement of goods and services, letter/email/phone correspondences etc.
- Support other assigned tasks.

QUALIFICATIONS:

- University degree in the fields of environmental science / management, economics, political science or similar.
- Minimum of three years of professional experience related to circular economy (e.g. sustainable consumption and production, waste reduction and recycling) or similar.
- Experience in designing, organizing, and facilitating trainings, workshops, and conferences; proven experience in network management, multi-stakeholder dialogues.
- Experience in drafting recommendation papers and guidelines strategies.
- Good knowledge of relevant stakeholders in the sector as well as governmental structures and processes in Lao PDR required, knowledge of the international framework and good practices on the topic is an asset.
- Expertise related to development cooperation, private sector cooperation, the tourism sector and/or gender-sensitive measures would be beneficial.
- Professional experience in working in or with Lao ministries, international organizations, consulting, or advisory service enterprises required.
- Very good IT skills, used to work with standard Microsoft Office software.
- Ability to work independently and in teams.
- Excellent in communication and inter-personal skills related to management and networking.
- Fluent in Lao and very good command of English (writing and speaking)

EMPLOYEE BENEFIT

- Attractive and competitive salary with long-term employment and career development.
- Additional allowances: Pi Mai bonus, performance-related bonus, communication allowance, lodging allowance, relocation allowance, travel allowance (for remote posting); Social benefits: health and accident insurance, NSSF, eyeglasses, annual dental and medical check-up.
- 20 days of annual leave entitlement plus Lao public holiday including compensation days (15 days).

HOW TO APPLY

Interested qualified candidates are invited to download the [GIZ Application Form](#) and send the completed form including the cover letter and CV together with relevant certificates and references by email to job-gizlaos@giz.de, HR Division of GIZ Office Vientiane, by stating **the exact job title in the subject by 16:30 pm on 3rd November 2024**.

Please read [Our Data Privacy Notice](#), which provides further information on the data we store, and about your rights, before you continue with your application.

Gender equality is one of the key values of GIZ and of the work we do.

Applications from women, persons from diverse culture background, and with disabilities are most welcome.