

We are Hiring now!



Junior Forest Policy Advisor

Our model for success is a better life for everyone and purposeful tasks for our employees. For more than 50 years, the Deutsche Gesellschaft für Internationale Zusammenarbeit (GIZ), as a company of the German Federal Government, has been supporting the implementation of development policy goals worldwide. In Lao PDR, GIZ is currently implementing a large number of projects focusing on rural development, conservation of nature and natural resources as well as sustainable economic development. If you want to make a difference in the world and develop yourself in the process, you've come to the right place. The Protection and Sustainable Use of Forest Ecosystems and Biodiversity (ProFEB) Project, a part of the Lao-German Cooperation and commissioned by German Federal Ministry for Economic Cooperation and Development and financially supported co-financing from the EU, is currently seeking **one (1) qualified Laotian candidate** for the position of **Junior Forest Policy Advisor**, based in **Vientiane Capital** starting from 01.02.2025 to 31.01.2027.

MAIN TASK AND RESPONSIBILITIES:

Support the technical and organizational implementation of the Forest Policy component of ProFEB, including:

- Support specific ongoing and future activities for the implementation of the forest policy component, such as the development of a Lao TLAS, EUDR advisory and other policy instruments.
- Plan and organize multi-stakeholder meetings and workshop on national, provincial, and local levels.
- Contribute to the development of knowledge products, presentations, and publications for the implementation of the project.
- Perform other functions or activities as requested by the supervisors.

GENERAL QUALIFICATIONS:

- Bachelor's degree in administration, Political Science, Law, environmental governance and forestry or related fields.
- At least 1 year of professional experience in a comparable position and relevant internships.
- Familiarity with administrative tasks, including audit-proof procurement, financial management, travel, and contracting processes.
- Experience in organizing meetings and workshops in a multi-stakeholder environment.
- Experience with cooperating with counterparts at national level, particularly with the Ministry of Agriculture and Forestry.
- Experience in analyzing legislative and scientific texts as well as writing texts for internal (concept notes, research) and external purposes (publications, project descriptions) in context of the EUDR.
- Ability to work in a multicultural context.
- Good working knowledge of ITC technologies (related software, phone, fax, email, the internet) and computer applications (e.g. MS Office).
- Oral and written proficiency in English and Lao.
- Gender competence (e.g. relevant instruments and approaches).

EMPLOYEE BENEFIT

- Attractive and competitive salary with long-term employment and career development.
- Additional allowances: Pi Mai bonus, performance-related bonus, communication allowance, lodging allowance, relocation allowance, travel allowance (for remote posting); Social benefits: health and accident insurance, NSSF, eyeglasses, annual dental and medical check-up.
- 20 days of annual leave entitlement plus Lao public holiday including compensation days (15 days).

HOW TO APPLY

Interested qualified candidates are invited to download the [GIZ Application Form](#) and send the completed form including the cover letter and CV together with relevant certificates and references by email to job-gizlaos@giz.de, HR Division of GIZ Office Vientiane, by stating **the exact job title in the subject by 16:30 pm on 2nd January 2025**.

Please read [Our Data Privacy Notice](#), which provides further information on the data we store, and about your rights, before you continue with your application.

Gender equality is one of the key values of GIZ and of the work we do.

Applications from women, persons from diverse culture background, and with disabilities are most welcome.



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