

VACANCY ANNOUNCEMENT

Reference #	028/02/2025/Jr.CCA/CAFRI II/New Delhi
Project	Climate Adaptation, Resilience and Finance in Rural India (CAFRI II)
Position	Junior Climate Change Advisor
Band	3
Location	New Delhi

To apply click on the link: <https://www.giz-jobs.com/india/>

Documents to be submitted:

- CV and a statement of suitability for this position
- A maximum of 2 pages note on one of the topics given below:
 - Engagement of stakeholders in planning and implementation of Climate Action Plans.

Or

- Impact of climate change on small and marginal farmers and measures to enhance their resilience through a accessible financial system.

Last Date of Application: 12th March 2025

A. About GIZ India

For details, click on: <https://www.giz.de/en/worldwide/368.html>

B. Project Background

Climate policies, programs and financing mechanisms have not yet resulted in significant implementation of adaptation measures and in strengthening the climate resilience of vulnerable population groups, especially in rural India. Women and other marginalised groups are more affected by the consequences of climate change. Climate Adaptation, resilience, and Climate finance in Rural India (CAFRI II) project aims to promote climate related disaster informed planning processes at the local level (village/ Gram Panchayat, Community Block and District) for adaptation of agriculture and water focused gender responsive comprehensive development plans in the states of Himachal Pradesh, Uttar Pradesh, Haryana, Uttarakhand and Tamil Nadu and in other regions.

The project envisages to strengthen the planning, implementation, financing, and monitoring of gender-responsive, transformative, and climate risk-informed interventions to enhance climate resilience in rural India in selected states and at the national level.

C. Responsibilities

- Providing administrative and technical support to the CAFRI II as per the agreed timelines.
- Support in making of operational plan based on the emerging needs of the project.
- Support in developing strategies and policies on climate change and risk informed gender responsive solutions.

D. Core Scope of Tasks

1. Administrative and technical support

- Technical desk-research on topics related to climate adaptation and climate finance.

- Facilitate project administration including assistance in organizing project activities (documentation of trainings, workshops, forums, meetings, seminars and other project activities).
 - Development of presentations, briefings and other project materials.
 - Preparation of minutes of meetings.
- 2. Making of operational plan based on the emerging needs of the project**
- Support to develop operational plan related to project and its activities.
 - Maintain an overall smooth and regular flow of communication inside the project.
 - Coordinate with internal knowledge management.
- 3. Developing strategies and policies on climate change and risk informed gender responsive solutions**
- Prepare and support in developing notes to organize events to discuss and develop policies on climate change and climate risks related solutions.
 - Event management through (organisation, logistics, registration, documentation).

Any other tasks as may be required based on the project's need.

E. Required Qualifications, Experience and Competencies

- Masters/ Post graduate in climate science, agriculture, economics, environmental studies or similar.
- 1-3 years of professional experience in the in the field of assisting projects related to climate adaptation.
- Able to work in a diversified team. Ability to draft documents, reports, briefs.
- Fluent in Hindi and English, written and spoken.
- Ability to liaison with government agencies on programme related issue.

F. Location: New Delhi

G. Duration of the contract: 30th June 2026

Application without GIZ application form will not be considered

- Only shortlisted candidates will be contacted.
- GIZ supports Work-Life Balance.
- GIZ promotes Gender Diversity – Applications from women professionals are encouraged.
- Please note that those individuals who have completed a consultancy assignment with GIZ in less than 6 months prior to the intended start date for this position will not be shortlisted due to organisational policy.

Disclaimer: As per GIZ's data confidentiality policy, candidate's application is stored in our database for six months and is deleted thereafter.