

## VACANCY ANNOUNCEMENT

<b>Reference #</b>	<b>015/01/2025/PSA/GPQI/New Delhi</b>
<b>Project</b>	<b>Global Project Quality Infrastructure (GPQI)</b>
<b>Position</b>	<b>Private Sector Advisor</b>
<b>Band</b>	<b>4</b>
<b>Location</b>	<b>New Delhi</b>

To apply click on the link: <https://www.giz-jobs.com/india/>

**Documents to be submitted:**

- CV and a statement of suitability for this position
  - A maximum of 2 pages note on one of the topics given below:
    - What is quality infrastructure and how is it relevant for international trade? Please supplement this with a sectoral example(s) from Indo-German trade.
- Or
- How can emerging technologies support digital and green transition? Please also elaborate on how quality infrastructure can support development of emerging technologies.

**Last Date of Application: 16<sup>th</sup> February 2025**

### **A. About GIZ India**

For details, click on: <https://www.giz.de/en/worldwide/368.html>

### **B. Project Background**

Sustainable economic development is based on international dialogue between politics, business and science. In the Global Project Quality Infrastructure (GPQI), the German Federal Ministry for Economic Affairs and Climate Action (BMWK) engages in technical policy dialogues with important trading partners worldwide. With Brazil, China, India, Indonesia and Mexico, the project is implemented with the support of the Deutsche Gesellschaft für Internationale Zusammenarbeit (GIZ) GmbH.

The Indo-German Working Group on Quality Infrastructure (QI) was established between the the BMWK and the Indian Ministry of Consumer Affairs, Food and Public Distribution (MoCAF&PD) in 2013. It aims to reduce technical barriers to trade, enhance product safety and strengthen consumer protection. All relevant stakeholders from both sides, including line ministries, QI-bodies, associations, industry as well as scientific and technical institutions, are involved in the political and technical dialogue on standards and technical regulations, conformity assessment and accreditation, market surveillance and product safety.

### **C. Responsibilities**

- Providing policy and technical advice for BMWK and other stakeholders to meet the project objectives.
- Preparation and support of high-level political meetings, and
- Coordinating the implementation of project activities (such as technical exchanges, delegation visits, workshops, and studies) related to the Work Plan and operational plan, including management of expert contributions to the project activities.

### **D. Core Scope of Tasks**

**Management and coordination**

- Conceptualize, design and implement activities such as high-level political meetings, delegation visits, workshops, and presentations with the support of partners, experts and stakeholders.
- Ensure and expand cooperation, regular contact and dialogue with relevant stakeholders from public and private sector.
- Cooperate with the other country components of the GPQI and other projects in GIZ India.
- Provide support in project management including operational planning, financial planning, project progress, reporting, and evaluation.
- Document project activities, outcomes, and best practices to ensure knowledge transfer.

### **Technical Support**

- Monitor political, economic, and technical developments in the area of quality infrastructure and related policies.
- Prepare briefing documents including draft speeches, background, current developments and status of activity implementation.
- Undertake public relations tasks such as preparing articles for GPQI website, LinkedIn posts etc. and further develop project related public relations work in close cooperation with the PR focal point of the project.
- Develop technical concept notes and reports for the project activities.
- Formulates terms of reference and supervise third parties in the course of carrying out project activities such as drafting and designing of studies and guidelines.

### **Other duties/additional tasks**

- Actively participate in conferences and moderation of workshops.
- Perform ad hoc duties and tasks at the request of BMWK and management.

### **E. Required Qualifications, Experience and Competencies**

- 4+ years of professional experience in a comparable position (e.g., in government or international organizations, technical-scientific organizations or private sector).
- Proven knowledge in the areas of cooperation with the private sector and trade facilitation and/or innovation policy, as well as high affinity with topics and trends related to quality infrastructure.
- Experience in managing complex multi-stakeholder projects and networks in an international context, incl. private sector.
- Project management skills and designing and facilitating internal and external workshops.
- University degree in economics, international relations, law, engineering, management or a comparable field.
- Knowledge of the regulatory landscape impacting bilateral trade.
- Knowledge and experience of quality infrastructure policies and procedures in India desired.
- Excellent analytical, writing and communication skills.

**F. Location:** New Delhi

**G. Duration of the contract:** Until 31<sup>st</sup> December 2027

### **Application without GIZ application form will not be considered**

- Only shortlisted candidates will be contacted.
- GIZ supports Work-Life Balance.
- GIZ promotes Gender Diversity – Applications from women professionals are encouraged.

- Please note that those individuals who have completed a consultancy assignment with GIZ in less than 6 months prior to the intended start date for this position will not be shortlisted due to organisational policy.

*Disclaimer: As per GIZ's data confidentiality policy, candidate's application is stored in our database for six months and is deleted thereafter.*