



**TENDER ANNOUNCEMENT**

**To procure truck cube (40-ft container) providing information on fair labour mobility pathways / No.** **91186211**

1. **Background**

As a federally owned enterprise, Deutsche Gesellschaft für Internationale Zusammenarbeit (GIZ) GmbH supports the German Government in achieving its objectives in the field of international cooperation for sustainable development. On behalf of the German Government, GIZ provides advisory services to the Vietnamese Government in the areas: (1) Vocational training, (2) Environmental, (3) Energy, and (4) Sustainable Economic Development. For further information, please visit [www.giz.de/viet-nam](http://www.giz.de/viet-nam).

In the area Vocational training, Germany and Vietnam are cooperating intensively since 2006. The Programme “Partnerships for Development-oriented Vocational Training and Labour Migration” (PAM) in Viet Nam is being implemented with support of the Deutsche Gesellschaft für Internationale Zusammenarbeit (GIZ), commissioned by the German Ministry for Development and Economic Cooperation (BMZ), since 2019. The cooperation between Viet Nam and Germany is jointly advocating for international skills partnership to foster orderly, safe and regular mobility that benefit both the sending and receiving countries.

The GIZ Office in Hanoi would like to annouce **the Tender package to procure career truck cube** for the provision of information on skills, language and cultural trainings, fair labour mobility pathways and potential career opportunities as high-quality skilled workers in both Germany and Viet Nam, within the frame of the 50th anniversary of establishing diplomatic relations between Việt Nam and Germany.

* Place of delivery: Hanoi
* Delivery time:Please indicate your shortest delivery time after order placement, preferably on 7th April 2025.
* Payment: Payment after receipt of goods against VAT Invoice and delivery note (negotiable)

1. **Deadline for the submission:**

The Bid is to be submitted **latest by 17:00PM (Hanoi time) on 25/02/2025**.

1. **Required documents of BID :**

Bid is to be submitted in **02 original copies with full signature and stamp, 01 in Vietnamese and 01 in English, with same validity**, including following documents:

1. **Eligibility documents**, include: (a) Letter of Interest signed and sealed by authorised person; (b) Company business registration, Company profile in either English or Vietnamese, copy of company registration; (c) Financial Audits or Tax reports or financial reports in 3 consecutive years 2021, 2022, 2023; (d) The company has the maintenance service in Vietnam and a technical team with minimum 3 staff. Provide the CVs of at least 03 mechanics and electrics, sewage technicians; (e) Having experience in implementing projects related to the design, manufacturing, or supply of the truck trailer, 40ft container or mobile home or similar, or projects of equivalent scale/technical requirements. Provide photos of the previous products/projects; (f) Having proven capability in providing adequate facilities/machinery and qualified personnel, to execute the project. Provide photos or document of the previous products/projects.
2. **Technical proposal**.
3. **Financial offer** including VAT and excluding VAT.
4. **Method of submission :**

The tender dossier is to be sent by email to [**VN\_PoG\_Quotation@giz.de**](mailto:VN_PoG_Quotation@giz.de). We request you to submit the eligibility documents, technical proposal and price quotation in **3 separate emails** with subject as follows:

* **"Name of Bidder – Eligibility Documents – PO 91186211"** (for Eligibility documents)
* **"Name of Bidder – Technical Offer** **– PO 91186211"** (for Technical proposal)
* **"Name of Bidder – Price Quotation – PO 91186211"** (for Financial offer)

For data protection and information security reason, in case the total size of your documents is below 10 MB, you can attach them directly in the email sent to us. In case the total size of your documents is above 10 MB, the files must be sent via GIZ filetransfer system. We will provide the guidance on how to use filetransfer to interested suppliers. **Files sent via other applications/systems such as google drive, dropbox etc. will not be accepted.**

1. **Contact for correspondence and clarifications:**

Interested suppliers can contact GIZ (should be before **17/02/2025)** via email **[question-from-bidder-pog-vn@giz.de](mailto:question-from-bidder-pog-vn@giz.de)** to receive a completed set of documents, including: Detail technical design; Detail technical specifications of equipment and tasks of the bidder; Eligibility assessment grid; Technical assessment grid; Quotation specimen; General purchase conditions; Code of conduct; Guidance on filetransfer; and, Guidelines on consequences in case of submitting falsified information/documents.

For other questions, please contact above email before **19/02/2025**.

1. **Notes:**

* Sending documents to wrong email address will lead to disqualification of the supplier.
* Bids sending not as formally required or after the deadline will be disqualified.
* Only the winning bidder will be later contacted for order placement.

**GIZ is obliged to ensure the confidentiality of all submitted documents.**