Assessment grid for the technical evaluation of tenders for small-scale contracts (CV, concept + price)

giz Deutsche Gesellschaft für Internationale Zusammenarbeit (GIZ) GmbH

Organisational unit	**OE2A00**	Project title	**ASEAN-German Climate Action Programme**	Date	**22/08/2023**
Officer responsible for the commission	**Roland Treitler**			PN	**20.2023.8.001.00**
Assessor	**Ailsa Chandrika**			Contract no.	**83446896**

			Enter tenderer 1		**Enter tenderer 2**		**Enter tenderer 3**		**Enter tenderer 4**		**Enter tenderer 5**		**Enter tenderer 6**	
	(1) Criterion	(2) Weighting in %	(3) Points (max.10)	(4) Assessment (2)x(3)	(3) Points (max.10)	(4) Assessment (2)x(3)	(3) Points (max.10)	(4) Assessment (2)x(3)	(3) Points (max.10)	(4) Assessment (2)x(3)	(3) Points (max.10)	(4) Assessment (2)x(3)	(3) Points (max.10)	(4) Assessment (2)x(3)
1.	**Qualifications of proposed staff (as per the rules and criteria in the Terms of reference)**													
1.1	Expert 1:													
1.1.1	General qualifications													
	- Education	10												
	- Professional experience	10												
1.1.2	Experience in the region/knowledge of the country	10												
1.1.3	Language skills													
	English	10												
Subtotal for 1.1		**40**		**0**		**0**		**0**		**0**		**0**		**0**
1.2	Expert 2:													
1.2.1	General qualifications													
	- Education													
	- Professional experience													
1.2.2	Experience in the region/knowledge of the country													
1.2.3	Language skills													
	Enter languages													
Subtotal for 1.2		**0**		**0**		**0**		**0**		**0**		**0**		**0**
1.3	Expert 3:													
1.3.1	General qualifications													
	- Education													
	- Professional experience													
1.3.2	Experience in the region/knowledge of the country													
1.3.3	Language skills													
	Enter languages													
Subtotal for 1.3		**0**		**0**		**0**		**0**		**0**		**0**		**0**
1.4	Expert 4:													
1.4.1	General qualifications													
	- Education													
	- Professional experience													
1.4.2	Experience in the region/knowledge of the country													
1.4.3	Language skills													
	Enter languages													
Subtotal for 1.4		**0**		**0**		**0**		**0**		**0**		**0**		**0**
1.5	Expert 5:													
1.5.1	General qualifications													
	- Education													
	- Professional experience													
1.5.2	Experience in the region/knowledge of the country													

1.5.3	Language skills													
	Enter languages													
Subtotal for 1.5		**0**		**0**		**0**		**0**		**0**		**0**		**0**
Total for section 1		**40**		**0**		**0**		**0**		**0**		**0**		**0**
2.	**Appropriateness of the proposed concept (according to the rules and criteria in the Terms of Reference)**													
2.1	Elaboration of the strategy	30												
2.2	Incorporation of recommendation	30												
2.3														
2.4.														
2.5														
Total for section 2		**60**		**0**		**0**		**0**		**0**		**0**		**0**
	Technical assessment	**100**		**0**		**0**		**0**		**0**		**0**		**0**
	Technical assessment in %			**0,00%**		**0,00%**		**0,00%**		**0,00%**		**0,00%**		**0,00%**
3.	**Total for financial assessment**													
	Overall assessment in %													
	= (assessment score for the concept / highest score for the concept) x 35 % + (assessment score for qualifications of staff : highest score for qualifications of staff) x 35 % + (lowest financial bid - tenderer's financial bid) x 30 %													
Specific advantages/risks (see supplementary sheet)														
	Rank													

I hereby declare that I have carried out this assessment independently and to the best of my knowledge and belief. I will keep the data confidential and will not pass on any information regarding the current assessment procedure.

22.08.2023, Ailsa Chandrika, Jr. Communications Advisor, OE2A00

Date, full first and last name, function, OU