Grid for the technical assessment of bids below the EU threshold

giz Deutsche Gesellschaft für Internationale Zusammenarbeit (GIZ) GmbH

Org. unit	**OE 2A00**	Project title		Date	**16.04.2024**
Officer responsible for the commission	**Thomas Foerch**	**Event Management Service for Closing Event of TSR Project**		PN	**19.2123.8-001.00**
Assessor	**TSR Team**			Contract no.	**83463410**
Version	**Overall assessment**				Bidder 1 to 5 of 5

			Enter bidder 1		**Enter bidder 2**		**Enter bidder 3**		**Enter bidder 4**		**Enter bidder 5**	
	(1) Criterion	(2) Weighting in %	(3) Points (max.10)	(4) Assessment (2)x(3)	(3) Points (max.10)	(4) Assessment (2)x(3)	(3) Points (max.10)	(4) Assessment (2)x(3)	(3) Points (max.10)	(4) Assessment (2)x(3)	(3) Points (max.10)	(4) Assessment (2)x(3)
1	**Assessment of technical-methodological design**											
1.1	**Strategy**											
1.1.1	Interpretation of the objectives in the ToRs, critical examination of tasks	4%		0,0		0,0		0,0		0,0		0,0
1.1.2	Description and justification of the contractor's strategy for delivering the services put out to tender.	3%		0,0		0,0		0,0		0,0		0,0
Interim total 1.1		**7%**		**0,0**		**0,0**		**0,0**		**0,0**		**0,0**
1.2	**Cooperation**											
1.2.1	Presentation and interaction between the relevant actors in the contractor's area of responsibility	2%		0,0		0,0		0,0		0,0		0,0
1.2.2	Strategy for establishing cooperation and then cooperating with the relevant actors	2%		0,0		0,0		0,0		0,0		0,0
Interim total 1.2		**4%**		**0,0**		**0,0**		**0,0**		**0,0**		**0,0**
1.3	**Steering structure**											
1.3.1	Approach and procedure for steering the measures with the project partners	2%		0,0		0,0		0,0		0,0		0,0
1.3.2	Description of contractor's contribution to results monitoring and the associated challenges	0%		0,0		0,0		0,0		0,0		0,0
Interim total 1.3		**2%**		**0,0**		**0,0**		**0,0**		**0,0**		**0,0**
1.4	**Processes**											
1.4.1	Presentation and explanation of the implementation plan: work steps, milestones, schedule	5%		0,0		0,0		0,0		0,0		0,0
1.4.2	Presentation and explanation of the integration of the partner contributions	0%		0,0		0,0		0,0		0,0		0,0
Interim total 1.4		**5%**		**0,0**		**0,0**		**0,0**		**0,0**		**0,0**
1.5	**Learning and innovation**											
1.5.1	Contractor's contribution to knowledge management at the partner and at GIZ	0%		0,0		0,0		0,0		0,0		0,0
1.5.2	Presentation and explanation of the measures undertaken by the contractor to promote scaling-up effects	3%		0,0		0,0		0,0		0,0		0,0
Interim total 1.5		**3%**		**0,0**		**0,0**		**0,0**		**0,0**		**0,0**
1.6	**Project management of the contractor**											
1.6.1	Approach and procedure for coordination with/in GIZ project	2%		0,0		0,0		0,0		0,0		0,0
1.6.2	Personnel assignment plan (who, when, what work steps) incl. explanation and specification of expert months	2%		0,0		0,0		0,0		0,0		0,0
1.6.3	Contractor's backstopping strategy (incl. CVs of the technical and administrative backstopper)	5%		0,0		0,0		0,0		0,0		0,0
Interim total 1.6		**9%**		**0,0**		**0,0**		**0,0**		**0,0**		**0,0**
1.7	**Further requirements**	**30%**		**0,0**		**0,0**		**0,0**		**0,0**		**0,0**
Total 1		**60%**		**0,0**		**0,0**		**0,0**		**0,0**		**0,0**
2	**Assessment of proposed staff**											
2.1	**Team leader (in accordance with ToR provisions/criteria)**											
2.1.1	- Qualifications	3%		0,0		0,0		0,0		0,0		0,0
2.1.2	- Language	2%		0,0		0,0		0,0		0,0		0,0
2.1.3	- General professional experience	3%		0,0		0,0		0,0		0,0		0,0
2.1.4	- Specific professional experience	4%		0,0		0,0		0,0		0,0		0,0
2.1.5	- Leadership/management experience	3%		0,0		0,0		0,0		0,0		0,0
2.1.6	- Regional experience	2%		0,0		0,0		0,0		0,0		0,0
2.1.7	- Development cooperation experience	3%		0,0		0,0		0,0		0,0		0,0
2.1.8	- Other			0,0		0,0		0,0		0,0		0,0
Interim total 2.1		**20%**		**0,0**		**0,0**		**0,0**		**0,0**		**0,0**
2.2	**Expert 1 (in accordance with ToR provisions/criteria)**											
2.2.1	- Qualifications	3%		0,0		0,0		0,0		0,0		0,0
2.2.2	- Language	2%		0,0		0,0		0,0		0,0		0,0
2.2.3	- General professional experience	3%		0,0		0,0		0,0		0,0		0,0
2.2.4	- Specific professional experience	4%		0,0		0,0		0,0		0,0		0,0
2.2.5	- Leadership/management experience	3%		0,0		0,0		0,0		0,0		0,0
2.2.6	- Regional experience	2%		0,0		0,0		0,0		0,0		0,0
2.2.7	- Development cooperation experience	3%		0,0		0,0		0,0		0,0		0,0
2.2.8	- Other			0,0		0,0		0,0		0,0		0,0
Interim total 2.2		**20%**		**0,0**		**0,0**		**0,0**		**0,0**		**0,0**
2.3	**Expert 2 (in accordance with ToR provisions/criteria)**											
2.3.1	- Qualifications			0,0		0,0		0,0		0,0		0,0
2.3.2	- Language			0,0		0,0		0,0		0,0		0,0
2.3.3	- General professional experience			0,0		0,0		0,0		0,0		0,0
2.3.4	- Specific professional experience			0,0		0,0		0,0		0,0		0,0
2.3.5	- Leadership/management experience			0,0		0,0		0,0		0,0		0,0
2.3.6	- Regional experience			0,0		0,0		0,0		0,0		0,0
2.3.7	- Development cooperation experience			0,0		0,0		0,0		0,0		0,0
2.3.8	- Other			0,0		0,0		0,0		0,0		0,0
Interim total 2.3		**0%**		**0,0**		**0,0**		**0,0**		**0,0**		**0,0**
2.4	**Expert 3 (in accordance with ToR provisions/criteria)**											
2.4.1	- Qualifications			0,0		0,0		0,0		0,0		0,0
2.4.2	- Language			0,0		0,0		0,0		0,0		0,0
2.4.3	- General professional experience			0,0		0,0		0,0		0,0		0,0
2.4.4	- Specific professional experience			0,0		0,0		0,0		0,0		0,0
2.4.5	- Leadership/management experience			0,0		0,0		0,0		0,0		0,0
2.4.6	- Regional experience			0,0		0,0		0,0		0,0		0,0
2.4.7	- Development cooperation experience			0,0		0,0		0,0		0,0		0,0
2.4.8	- Other			0,0		0,0		0,0		0,0		0,0

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Interim total 2.4		**0%**		**0,0**		**0,0**		**0,0**		**0,0**		**0,0**
2.5	**Expert 4 (in accordance with ToR provisions/criteria)**											
2.5.1	- Qualifications			0,0		0,0		0,0		0,0		0,0
2.5.2	- Language			0,0		0,0		0,0		0,0		0,0
2.5.3	- General professional experience			0,0		0,0		0,0		0,0		0,0
2.5.4	- Specific professional experience			0,0		0,0		0,0		0,0		0,0
2.5.5	- Leadership/management experience			0,0		0,0		0,0		0,0		0,0
2.5.6	- Regional experience			0,0		0,0		0,0		0,0		0,0
2.5.7	- Development cooperation experience			0,0		0,0		0,0		0,0		0,0
2.5.8	- Other			0,0		0,0		0,0		0,0		0,0
Interim total 2.5		**0%**		**0,0**		**0,0**		**0,0**		**0,0**		**0,0**
2.6	**Short-term expert pool 1 (in accordance with ToR**											
2.6.1	- Qualifications			0,0		0,0		0,0		0,0		0,0
2.6.2	- Language			0,0		0,0		0,0		0,0		0,0
2.6.3	- General professional experience			0,0		0,0		0,0		0,0		0,0
2.6.4	- Specific professional experience			0,0		0,0		0,0		0,0		0,0
2.6.5	- Regional experience			0,0		0,0		0,0		0,0		0,0
2.6.6	- Development cooperation experience			0,0		0,0		0,0		0,0		0,0
2.6.7	- Other			0,0		0,0		0,0		0,0		0,0
Interim total 2.6		**0%**		**0,0**		**0,0**		**0,0**		**0,0**		**0,0**
2.7	**Short-term expert pool 2 (in accordance with ToR**											
2.7.1	- Qualifications			0,0		0,0		0,0		0,0		0,0
2.7.2	- Language			0,0		0,0		0,0		0,0		0,0
2.7.3	- General professional experience			0,0		0,0		0,0		0,0		0,0
2.7.4	- Specific professional experience			0,0		0,0		0,0		0,0		0,0
2.7.5	- Regional experience			0,0		0,0		0,0		0,0		0,0
2.7.6	- Development cooperation experience			0,0		0,0		0,0		0,0		0,0
2.7.7	- Other			0,0		0,0		0,0		0,0		0,0
Interim total 2.7		**0%**		**0,0**		**0,0**		**0,0**		**0,0**		**0,0**
2.8	**Assessment of proposed personnel for non-specified positions (provided permissible under ToRs)**											
2.8.1	Composition and sufficient assignment duration of the team in order to perform the tasks specified in the schedule and personnel assignment plan			0,0		0,0		0,0		0,0		0,0
2.8.2	Qualifications and sufficient assignment duration of the team (professional experience and other specific experience) in order to process theme 1			0,0		0,0		0,0		0,0		0,0
2.8.3	Qualifications and sufficient assignment duration of the team (professional experience and other specific experience) in order to process theme 2			0,0		0,0		0,0		0,0		0,0
Interim total 2.8		**0%**		**0,0**		**0,0**		**0,0**		**0,0**		**0,0**
Total 2		**40%**		**0,0**		**0,0**		**0,0**		**0,0**		**0,0**
	Overall total 1 + 2	**100%**		**0,0**		**0,0**		**0,0**		**0,0**		**0,0**
	Assessment in %			**0,0**		**0,0**		**0,0**		**0,0**		**0,0**
	Ranking			**1,0**		**1,0**		**1,0**		**1,0**		**1,0**

I hereby declare that I completed this assessment independently, to the best of my knowledge and in good faith. I will treat the information confidentially and will not pass on any details of the ongoing assessment procedure.

Date, signature