Terms of reference (ToR) for the procurement of services

Blue Economy Analyst

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I. General information

1. Brief information on the project

The Deutsche Gesellschaft für Internationale Zusammenarbeit (GIZ) GmbH is an international cooperation enterprise for sustainable development with worldwide operations on behalf of the German Government. We work to shape a future worth living in over 120 countries around the world.

The project "Solutions for Integrated Land- and Seascape Management in Indonesia (SOLUSI)" aims at developing and deploying an ecosystem approach for land and seascapes in three regions in Indonesia. As such, its focus lies on biodiversity conservation and ecological restoration, including efforts to strengthen the sustained provision of eco-system services, strengthen blue and green economies as pathways to sustainable development, including agroforestry, aquaculture, and the promotion of ecotourism. SOLUSI promotes enhanced climate-resilient livelihoods through public-private-community partnership (PPCP), policies, and investments and facilitates learning among partner provinces and scaling-up to others using an inter-provincial knowledge sharing platform. This project is a partnership between the Government of Germany (BMUV) and the Government of Indonesia (BAPPENAS) and will be implemented by a consortium consist of GIZ, ICRAF, SNV, and Yayasan KEHATI. The project has a technical coordination with the Directorate of Environment, the Ministry of National Development Planning/Bappenas.

2. Context

Over the past decades, integrated management on terrestrial and coastal-marine areas has been gaining attention of the Government of Indonesia. However, on-the ground implementation is a complex and formidable task that still become an issue to be solved. The increasing development by the time decreasing the environmental quality. Sectoral and silo approach according to each jurisdiction may no longer applicable. Instead, collaborative, integrated, and transformative approaches are keys to achieve sustainable development at various scales. The

current national agenda, for instance, highlighted the green economy transformation and observed the nexus between climate, biodiversity, and development. The integrated management of land- and seascape in Indonesia is therefore, one of the keys to support the sustainable development.

To synchronize the project activities between national and subnational stakeholders, it is necessary to have technical support for the policy process and project implementation. At a topic-specific level, the aspect of coastal and marine ecosystem, including blue economy are placed to balance the feedback connection in a land- and seascape unit. Therefore, to support the project implementation with Bappenas as the counterpart, this Terms of Reference (ToR) have been prepared to enable the procurement of consultancy services.

3. GIZ shall hire the contractor for the anticipated contract term, from **01.05.2024** to **31.12.2024** with possibility to travel to Bangka Belitung, Central Java, and Central Sulawesi (3 days, up to 2 trips at each province).

4. The contractor shall provide the following work/service*:*

a. Provide technical inputs on blue economy as part of land- and seascape management in national development planning at Bappenas.
b. Provide support in analysing climate resilience and biodiversity of coastal and marine ecosystem at Bappenas, including the state of biodiversity, feedback loop with human activities and blue economy.
c. Support brown issues/pollution analysis at coastal and marine area and open body of water such as river and/or lake.
d. Research and provide information on coastal and marine biodiversity to align the land- and seascape management activities with the national agenda in Indonesia Biodiversity Strategy and Action Plan (IBSAP).
e. Support the substantial bridging on the integration of land- and seascape planning between national and sub-national activities using data supported by partners and stakeholders.
f. Coordinate with relevant stakeholders on coastal and marine activities, including with local governments, consortium partners, and local communities.
g. Develop communication materials such as speech and presentation materials on land- and seascape and provide input on coastal-marine topics.
h. Support the preparation of events, such as workshops, FGDs under SOLUSI framework, as well as ensure that the events are well arranged (eg. letter draft, concept note, and potential participants)
i. Arrange, facilitate, and document coordination meetings between GIZ, the Ministry of National Development Planning/Bappenas, and relevant stakeholders (eg. prepare online meeting platform, minutes of meeting, collect required materials, and recording)
j. Act as liaison of the project and GIZ/s contact point to Directorate of Environment, including maintain regular coordination and update, facilitate smooth communication, as well as setting up the required online and offline meetings, both for technical and administrative requirement.
k. Manage a knowledge sharing platform (shared folder) between the Ministry of National Development Planning/Bappenas and GIZ.
l. Coordinate with GIZ and the Directorate of Environment on daily basis to ensure the implementation of the tasks.
m. Support different activities under the Directorate of Environment.

Milestones/partial works	Date/location/responsibility
Output 1 Detail work plan and milestones	03 June 2024 (20%)
Output 2 - Activity Report 1 Submitted in English containing summary and documentation of SOLUSI Project activities until July 2024	31 July 2024 (30%)
Output 3 - Activity Report 2 Submitted in English containing summary and documentation of SOLUSI Project activities until September 2024	30 September 2024 (30%)
Output 4 - Activity Report 3 Submitted in English containing summary and documentation of SOLUSI Project activities until November 2024	15 December 2024 (20%)

II. Tender requirements

1. Qualifications of proposed staff

1.1. Blue Economy Analyst:

1.1.1. General qualifications

Education: bachelor's degree in natural resources management, marine and fisheries, environment, or other related fields

Professional experience: 5 years of professional experience in the environment sector, at least 1 year in marine and fisheries program

1.1.2. Experience in the region/knowledge of the country

2 years of experience in projects in national and subnational level

1.1.3. Language skills

business fluency in English B2

2. Quantitative requirements

Per-diem and overnight accommodation allowances are reimbursed as a lump sum up to the maximum amounts permissible under tax law for each country as set out in the country table in the circular from the German Federal Ministry of Finance on travel expense remuneration (download at https://www.bundesfinanzministerium.de).

All travel activities must be agreed in advance with the staff member responsible for the project.

Sustainability aspects for travel
GIZ would like to reduce greenhouse gas emissions (CO_2 emissions) caused by travel. When preparing your tender, please incorporate options for reducing emissions, such as selecting the lowest-emission booking class (economy) and using means of transport, airlines and flight routes with a higher CO_2 efficiency. For short distances, travel by train (second class) or e-mobility should be the preferred option.
If they cannot be avoided, CO_2 emissions caused by air travel should be offset. GIZ specifies a budget for this, through which the carbon offsets can be settled against evidence.

The market for carbon credits is made up of a large number of providers, each with different claims as to their climate impact. The Development and Climate Alliance has published a list of standards. GIZ recommends using the standards specified there.

Fee days	**Number of experts**	**Number of days per expert**	**Comments**
• Preparation/debriefing	1	120	
• Implementation			
Travel expenses	**Number of experts**	**Number of days/nights per experts**	**Comments**
• Per-diem allowance in country of assignment	1	18	GIZ travel regulation Estimation trips in every province: 1. Belitung and Belitung Timur (Kep. Belitung), 2. Palu City, Sigi-Donggala-Parigi Moutong (Central Sulawesi) and 3. Banyumas, Cilacap, Kebumen District (Central Java) (3 days, 2 trips)
• Overnight allowance in country of assignment	1	12	GIZ travel regulation Estimation trips in every province: 1. Belitung and Belitung Timur (Kep. Belitung), 2. Palu City, Sigi-Donggala-Parigi Moutong (Central Sulawesi) and 3. Banyumas, Cilacap, Kebumen District (Central Java)

			(2 nights, 2 trips)
• Travel costs (train, private vehicle) - Rental Car in Belitung, Central Java, Central Sulawesi - Train Ticket to & from Central Java - Transport to and from airport, train station Jakarta	 1 1 1	 18 2 12	Travel within the country of assignment, transfer to/from airport etc.
Flights	**Number of experts**	**Number of flights per experts**	**Comments**
• International flights	-	-	
• Domestic flights	1	4	Flights within the country of assignment during service delivery (Belitung, Central Sulawesi)

Since the contract to be concluded is a contract for works, you should offer your services at a fixed lump sum price. **The specification of inputs should provide guidance in this respect.** The assessment of the financial bid is based on the lump sum price tendered, which must be realistic for the services to be rendered. In the contract itself, the budgets will be contractually agreed as **maximum amounts**.

III. Requirements on the format of the tender

The CV submitted for the expert can have a maximum of four pages. The concept (if required) should not exceed five pages. If one of the maximum page lengths is exceeded, the content appearing after the cut-off point will not be included in the assessment. External content (e.g. links to websites) will also not be considered.