giz Indonesia, ASEAN, Timor Leste

To

All invited bidders

Invitation to tender – RFP No. 83455327

Project no.:	**20.9034.8-003.00**
Project title:	**"The Innovation Regions for a Just Energy Transition" (IKI JET) Project**
Country:	**Indonesia**

Service Tendered:
Updating local energy plan for South Sumatra and local energy planning training for South Sumatra and East Kalimantan

Dear Sir/Madam,

As a federal enterprise, the Deutsche Gesellschaft für Internationale Zusammenarbeit (GIZ) GmbH supports the German Government in achieving its objectives in the field of international cooperation for sustainable development.

The Innovation Regions for a Just Energy Transition (IKI JET) project is funded by the German Federal Ministry for Economic Affairs and Climate Action (BMWK) under the International Climate Initiative (IKI). The project is implemented by a consortium of six organisations led by GIZ as Joint Project Coordinator and with the Climate Action Network (CAN), International Institute for Sustainable Development (IISD), International Labour Organisation (ILO), International Trade Union Confederation (ITUC)/Just Transition Centre, and Wuppertal Institute für Klima, Umwelt, Energie gGmbH.

The overall IKI JET project aims to support and accelerate just energy transitions away from coal to renewable energies and other sustainable

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economic activities in Colombia, Chile, South Africa, Indonesia, Vietnam, Thailand, and Mongolia. Focusing on required economic transformations in coal regions, IKI JET works with government, industry, employers, unions, communities, civil society, and academia to redirect localised pathways to low-carbon and resilient energy systems and sustainable and just local economies and decent jobs in line with the Paris Agreement and the ILO Just Transition Guidelines. In Indonesia, GIZ partners with the Indonesian Ministry for National Development Planning (BAPPENAS) and coordinate the IKI JET consortium in supporting East Kalimantan and South Sumatra to transition towards more sustainable economies.

To manage the potential impacts of the coal transition policy while at the same facilitating a shift towards a just and green economy, East Kalimantan and South Sumatra are developing a regional economic transformation plan. The plan will help the regions to navigate the shift of their local economy from one that is (heavily) dependent on coal with a degraded and unsafe environment to a more sustainable and just local economy and communities with decent long-term jobs and a safe and healthy environment. Workers (formal and informal) and local communities with livelihoods linked to coal production activities need to be prepared and ready to transition towards more sustainable and just local economies. The planning process requires an assessment of the local economy, including the identification of strategic economic activities as the major potential sources of growth until 2045.

GIZ IKI-JET project is currently seeking a Consulting/Company to support South Sumatra Province Government in Updating local energy plan for South Sumatra and local energy planning training for South Sumatra and East Kalimantan.

The detail services is set forth in the attached of Term of Reference and other annexes.

Should you be interested in participating in this tender, please submit the proposal at latest by **Tuesday, 12 December 2023**. Any proposal arriving after the deadline will not be considered.

The tender requirement :

1. **Requirement and the Content of The Technical and Financial Proposal**

Proposal must be stamp and signed by an authorized representative of the bidding company using **the Price of Schedule Form provided as Annex 5.a and Annex 5.b** of this Invitation.

Proposal should be submitted in English and must be sent by email to : **ID_Quotation@giz.de** no later the date and time indicated in section 2 above.

Bids are to be submitted using the two-files procedure.

Please submit your technical and financial proposal in two-files, technical and financial (PDF format). Price information shall not appear in any part of technical proposal.

To secure your financial proposal (pdf and excel file) please set up a password which will be used at later stage once the evaluation of the technical proposal is completed. The proposers who achieve the technical score will be requested to provide a password.

Please make sure to save the password. Bidders are not allowed to change the password after the deadline of submission.

The maximum size of each email should not exceed 10 MB.

The subject line of the email will include the reference: **Name of the submitting company # RFP No. 83455327 – Consulting/Company to support South Sumatra Province Government in Updating local energy plan for South Sumatra and local energy planning training for South Sumatra and East Kalimantan.**

Content of Technical and Financial Proposal as follow : Technical Proposal should be consisted of:

- Proposal with requirement details as set forth in the Term of Reference
- Company Profile - Presentation of the bidding company/institution include organization chart
- Curriculum Vitae of Key Experts as stipulated in the TOR

Financial Proposal:

- **Financial Proposal with Price Schedules form**, it must be signed and stamp by company
- All prices/rates must be inclusive of income tax (PPh 23). Since GIZ obliged to withhold the income tax.
- All prices/rates quoted must be exclusive of Value Added Tax (VAT11%)
- Copy of Business License (NIB)

- Tax Registration Number
- Bank account information
- The currency of the financial proposal shall in IDR
- **Financial Proposal shall be protected by password**

2. Value Added Tax

- **Bilateral Project and ASEAN Project**

All prices/rates quoted must be exclusive of all taxes, since GIZ including its subsidiary organs, is exempted from taxes.

According to the PMK No. 215/PMK 03/2008 and KMK No. 17/KMK 010/Year 2021. The Value Added Tax shall be exempted by BADORA **(code 080).** The process of tax exemption shall take around 2 – 3 months.

- **Regional, Global, Business Hub and InS Project**

The Value Added Tax shall be paid by GIZ **(code 010)**

3. Technical and Financial Assessment or Evaluation

We will evaluate the bids received in the light of both technical and price considerations (see the attached **Technical Evaluation Grid as Annex 2).**

The technical proposals will be evaluated based on the criteria and weghting as Annex 2.

When the technical evaluation has been completed, the financial proposal of those bidders which are eligible from the technical point of view will be opened and evaluated by the commercial officer responsible. The technical and financial proposals are weighted at a ratio of 70:30 respectively. The technical bid will be weighted with 70% and the financial proposal with 30% on the basis of the following formula: (Technical points obtained by Bidders X divided by the best number of points) x 70 % + 30 % x (Lowest price divided by the price of Bidders X).

$$\frac{\text{Technical evaluation of bid x 70\%}}{\text{Technical evaluation of best bid}} + \frac{\text{most economical bid x 30\%}}{\text{price of bid}}$$

An overall order of rank is thus established, with the most cost-effective bid at the top.

4. Validity of Proposals

Proposals should be valid for a period of not less than 100 days after proposal opening, unless otherwise specified in the Specific Terms and Conditions. Proposers are requested to indicate the validity periof of their proposals.

5. Modification/withdrawal of the bid

Adjustment to or withdrawal of bids are to be communicated in writing by post by the deadline for submission of bids.

Subsequent adjustments or modifications to the bid, which can be submitted up to the deadline for submission of bids, shall also be subject to the requirements for sending in the bid (section 3 herein).

"Adjustment to RFP No. 83455327 – Consulting/Company to support South Sumatra Province Government in Updating local energy plan for South Sumatra and local energy planning training for South Sumatra and East Kalimantan."

GIZ General Terms and Conditions for the contract as Annex 7 of this document.

6. Contract Award / Adjudication of Proposals

The Contract will be awarded to the biders offering the most responsive evaluated proposal and whose services are commercially and technically acceptable (best overall value).

If you have any further questions in this respect, **please use the Q&A Form** and send it via email to dewi.laluyan@giz.de and cc to swesty.haryanty@giz.de within the period **04-11.12.2023.** The queries will be answered by E-mail.

Thank you very much for your kind attention. Kindly looking forward to hearing from you.

Yours truly,
Contract and Procurement Unit
GIZ Country Office Indonesia

Annexes

1. Terms of Reference
2. Technical Assessment Grid
3. Price Schedule Form
4. Bidding Q & A
5. General Terms & Conditions